

READ WRITE NOW

learner workbook



supporting the TV series

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Introduction to Learner Workbook

We wrote this Learner Workbook to support the TV series Read Write Now. The book is split into 12 sections. Each section has 10 worksheets.

TV Series

RTÉ 1 will show the Read Write Now TV series on **Tuesday nights** from 26th September 2000 at **11 p.m.** Each programme will be repeated the following morning at 10.05 a.m. on RTÉ 1.

Freephone Tutor Support Line

The freephone tutor support line number is **1800 20 20 65**. Literacy tutors are available to answer calls from Monday to Saturday, 10 a.m. to 4 p.m. The freephone line will be open from Monday 4th September until mid-December 2000. The tutors will answer any of your questions and help you with any problems. It is a free and confidential service.

Local VEC Adult Literacy Service

There are 125 VEC adult literacy schemes throughout the country. People join their local literacy schemes to work with tutors on a one to one basis or in small groups. The service is free and confidential. You can get two to four tuition hours per week. The local adult literacy organiser will meet you and find a suitable tutor for you. There are about 13,000 adults learning in literacy schemes around the country. There are 3,700 adult literacy tutors working in literacy schemes and they are trained by their local literacy service.

For information on your nearest service contact our freephone line at **1800 20 20 65** (Monday to Saturday 10 a.m. - 4 p.m.)

or

NALA at (01) 8554332 (Monday to Friday 9.30 a.m. - 5 p.m.).

Guidelines for Use

This book is split into 12 sections based on the TV programmes. Each section has 10 worksheets. Each section begins with:

- an introduction giving a brief summary of the TV programme
- the areas the worksheets will cover.

This book is meant to be used soon after watching the TV programmes.

The following symbols will help you use this book.

WRITE



READ



SUPPORT BOOK



TIP



You will also have been sent a Support Book which contains information that is often useful to have at hand, for example:

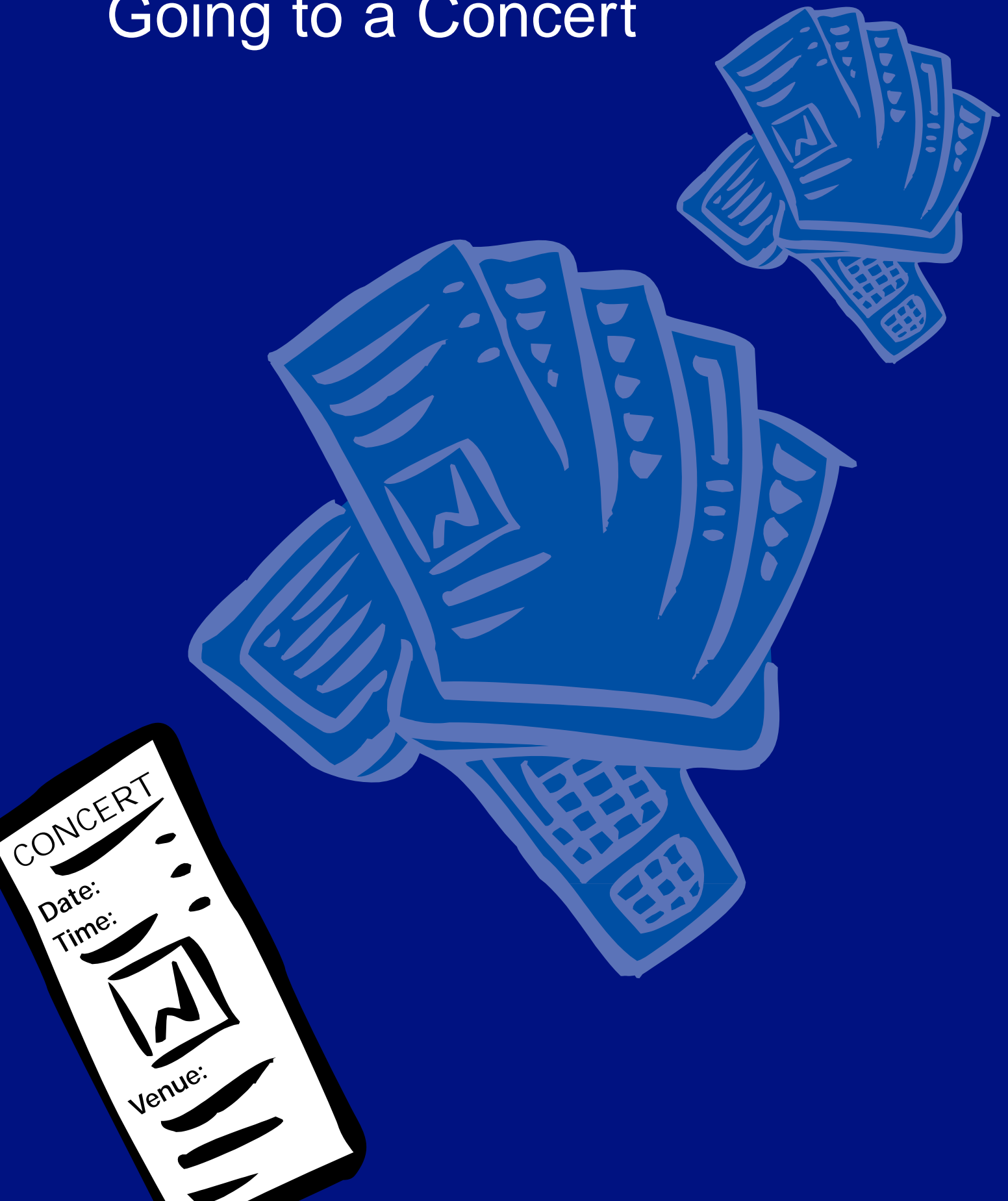
- when to use capital letters
- calendar
- words in forms.

It also contains a word diary so you can write in new words.

You will see this sign, €, in most of the worksheets dealing with sums. This is the sign for the euro. The euro is the money to be used in Ireland from 1st January 2002. One euro is worth just under 79p in Irish money. So for a rough way to turn Irish money into euros, just divide by 4 and multiply by 5.

PROGRAMME 1

Going to a Concert



Going to a Concert

Programme 1: Going to a Concert

In this TV programme 'Bernie and Betty Beat the Blues', two women are encouraged by one of their daughters, to take themselves off to Dublin to see Tina Turner in concert. Following their adventures we learn about reading timetables, booking tickets and reading the 24 hour clock.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Reading the time and timetables**
- **Reading train signs**
- **Reading a poster**
- **Word building.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



For help with the worksheets

Contact the freephone tutor support line at **1800 20 20 65**

(Monday to Saturday 10a.m. - 4p.m.)

and

use the support book.



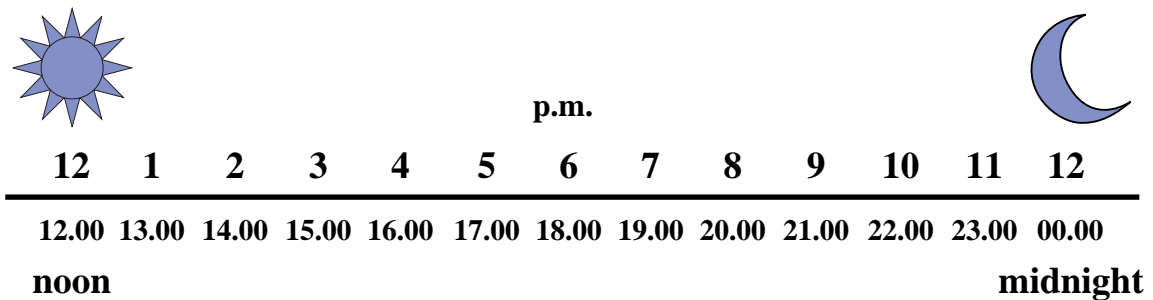
Reading the Time - The 24 hour clock



Bernie and her friend Betty want to know what time the train from Galway will arrive in Dublin.

The times are written using the 24 hour clock.

This means that after 12 noon we do not use 1 p.m. or 1 o'clock but we say 13.00. 2 p.m. is 14.00, 3 p.m. is 15.00 and so on until mid-night.

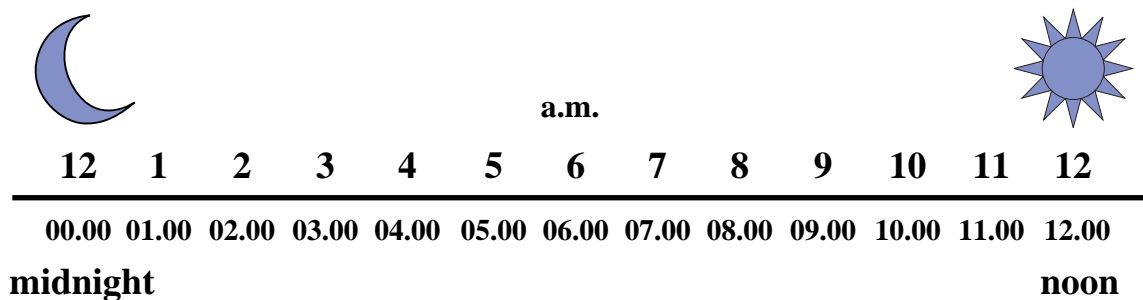


So **16.00** is 4 o'clock in the afternoon

19.00 is 7 o'clock in the evening

Take note: 7 a.m. is written as 07.00

9 a.m. is written as 09.00



TIP

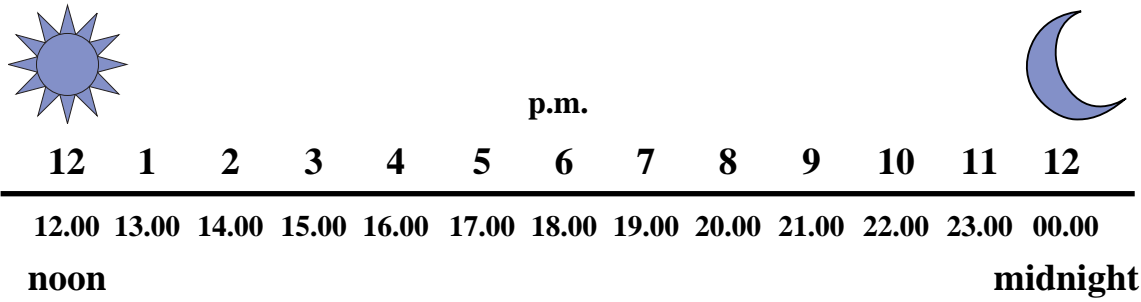
To change from the 24 hour clock to p.m. time just take 12.00 away.

For example: 13.00 take away 12.00 gives 1.00 p.m.

The 24 Hour Clock



Join the same times.



18.15	9.00 p.m.
14.15	9.30 p.m.
16.30	2.15 p.m.
21.30	8.30 p.m.
21.00	6.15 p.m.
17.15	10.10 p.m.
22.10	4.30 p.m.
20.30	5.15 p.m.

The 24 Hour Clock

Dublin Heuston

Arrives

FROM	TIME
Athlone	14.30
Castlebar	15.15
Thurles	15.45
Portlaoise	16.30
Rosslare	17.20
Belfast	17.30



Using the chart above fill in the arrival times of the trains using p.m. The first one is done for you.

Dublin Heuston

Arrives

FROM	TIME
Athlone	2.30 p.m.
Castlebar	
Thurles	
Portlaoise	
Rosslare	
Belfast	

Reading Timetables

DUBLIN-PORTLAOISE-LIMERICK			Weekdays	<i>Irish Rail</i>	
Dublin	Dep	07:30	09:05	10:50	12:45
Portlaoise	Dep	08:15	09:54	11:48	13:42
Limerick	Arr	09:38	11:25	13:13	15:15

TIP

Dep is short for the word **departs**

Arr is short for the word **arrives**



1. What is the earliest train I can catch? _____

2. The train which leaves Dublin at 09.05 arrives in Limerick at _____.

3. The train which leaves Dublin at 12:45 arrives in Portlaoise at _____.

4. What train must I get from Dublin to arrive in Limerick at about 13:13?



Reading Timetables

DUBLIN HEUSTON - CORK			Monday		<i>Irish Rail</i>	
Dublin Heuston	Dep	07:30	09:05	13:20	17:15	19:05
Kildare	Dep		09:32		19:05	19:37
Portlaoise	Dep	08:15	09:54	14:08		20:03
Templemore	Dep		10:23	14:34		20:32
Limerick Jct.	Dep	09:07	10:52	15:04	18:42	21:03
Cork	Arr	10:10	12:12	16:08	19:41	22:06

TIP

Dep is short for the word departs. **Arr** is short for the word arrives.



- The train which leaves Dublin at 13:20, arrives in Cork at _____ .
- The train which leaves Dublin at 17:15, arrives in Limerick Jct. at _____ .
- To arrive in Cork at 12:12 which train must I catch from Dublin?

- To arrive in Kildare at 09:32 which train must I catch?

- The train leaving Portlaoise at 20:03 hours arrives in Limerick Jct. at _____ .

Train Signs

Here are some signs you will find in a train station.



Join the signs to their meaning.

SIGN

TELLS US

Left Luggage

when the train is due in

Departures

where you pay for parking the car

Ticket Office

where you can leave bags and cases

Platform

where you can find out information

Information

when the train is due to leave

Arrivals

where you can buy your ticket

Pay Station

the place where the train leaves from



Unscramble the letters to make signs you will see in the station.

atstion _____

ggagelu _____

ivarrals _____

kettic _____



Dwight Boomberry

Special guests



The Reds



Showcase Theatre

Sat. 25th November 2000

Doors open at 8 p.m.

TICKETS ON SALE NOW!

*Tickets £20 & £25 incl. booking fee.
Available from Ticket-Quick outlets nationwide.*

24 hour credit card hotline (01) 4555 xxx
Buy on line: www.dwightboomberry.net

Reading a Poster



Look at the poster and answer the questions.

1. Where will the Dwight Boomberry concert take place?

2. Who are the special guests?

3. How much will the tickets costs?

4. Write down the two different ways you can buy tickets?

5. What time do the doors open?

Word Building

Sometimes we can add a suffix or a group of letters to the end of a word to change its meaning or to make a new word.

For example:

Rootword

Suffix



care

+



ful

=

careful

hope

+

less

=

hopeless



Choose words from the box to fill in the blank spaces.



cheerful

painful

helpful

thoughtful

harmful

useful

- a) A toothache can be very_____ .
- b) It was very_____ of you to send flowers.
- c) A sharp knife can be very_____ in the kitchen.
- d) The Christmas tree made the room very_____ .
- e) The neighbours were very_____ after the fire.
- f) Weed killer can be_____ to pets.

Word Building

Underline the root word. The first one is done for you.

cheerful

painful

helpful

thoughtful

useful

harmful



Pick a word from the box below to fill the space in these sentences.



useless

homeless

careless

restless

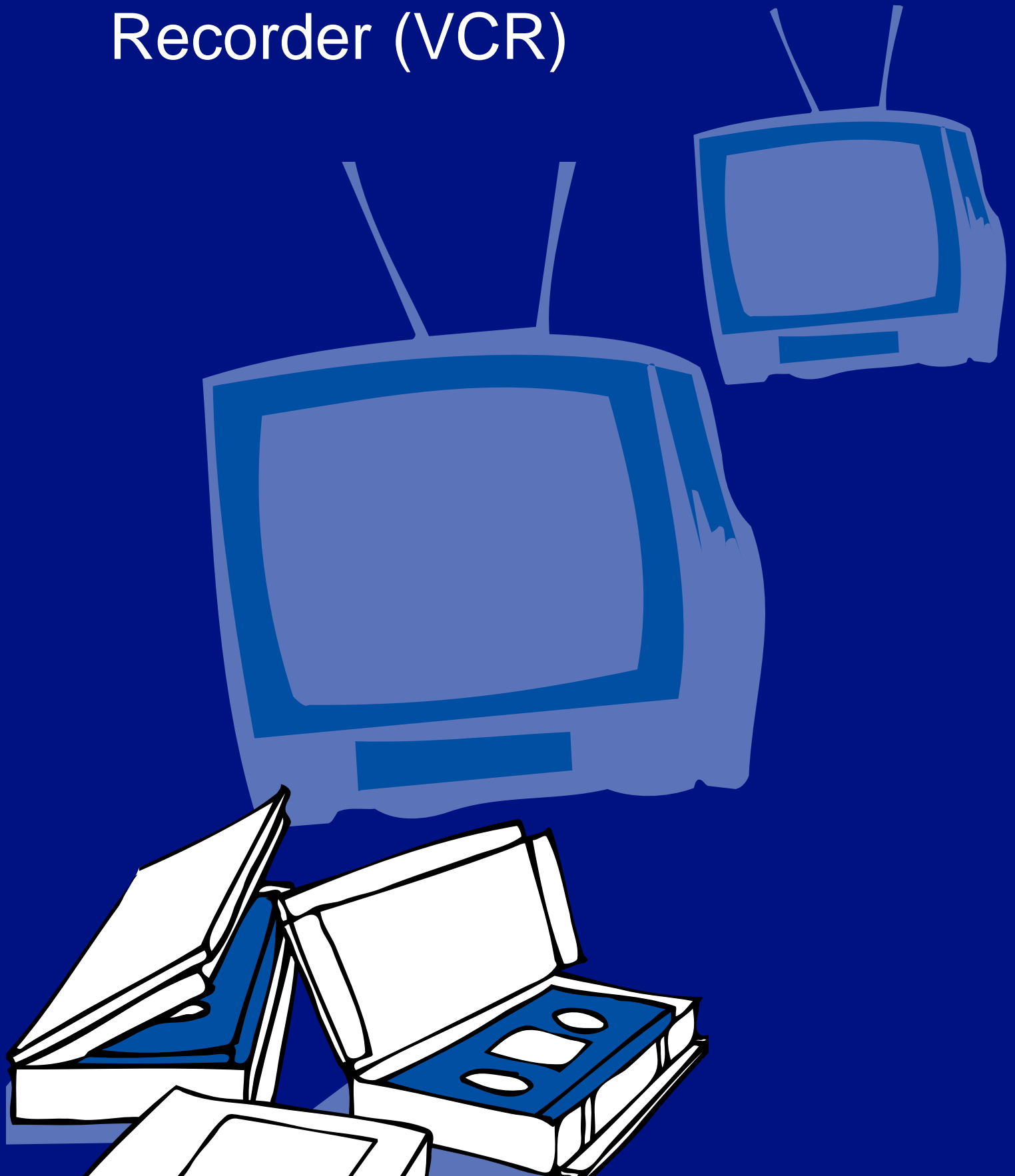
sleepless

helpless

- a) The child was very _____ on the long journey.
- b) A _____ person does nothing for himself.
- c) The accident happened because someone was _____ .
- d) We had a _____ night because the music was so loud.
- e) The floods left many people _____ .
- f) The injury left the man _____ .

PROGRAMME 2

Buying a Video Cassette Recorder (VCR)



Buying a Video Cassette Recorder (VCR)

Programme 2: Buying a Video Cassette Recorder (VCR)

In this TV programme, 'The Odd Couple', Leo is a sports fanatic addicted to his television - the original couch potato. His brother Shay is the complete opposite and he comes to stay with Leo. However the two brothers soon find that their different personalities drive each other up the wall and we follow brother Shay's efforts to get Leo off the couch. Along the way we learn about reading a recipe, following instructions and writing cheques.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Reading instructions and television listings**
- **Taking down instructions**
- **Looking up a telephone book**
- **Writing a cheque**
- **Numbers.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



For help with the worksheets

Contact the freephone tutor support line at **1800 20 20 65**

(Monday to Saturday 10a.m. - 4p.m.)

and

use the support book.



Following Instructions

Ingredients:

275g plain flour
500g wholemeal flour
25g bran
25g wheatgerm (optional)
75g oatmeal
1 teaspoon salt
3 teaspoon sieved breadsoda
2 eggs
825ml buttermilk

Method:

1. Mix all the dry ingredients together.
2. Beat eggs and milk together in a separate bowl.
3. Add beaten eggs and milk to flour mixture and mix well.
4. Pour into two lightly greased loaf tins.
5. Bake at 200C/Gas 6 for 50 minutes.



Put a ✓ in the boxes true or false.

	True	False
1. You use plain flour only.	<input type="checkbox"/>	<input type="checkbox"/>
2. 1 teaspoon of salt is used.	<input type="checkbox"/>	<input type="checkbox"/>
3. Fresh milk is used in this recipe.	<input type="checkbox"/>	<input type="checkbox"/>
4. You beat the eggs and the milk together.	<input type="checkbox"/>	<input type="checkbox"/>
5. Bake at gas mark 6 for 35 minutes.	<input type="checkbox"/>	<input type="checkbox"/>

Following Instructions

CHIVERS Jelly

DIRECTIONS: Lemon Jelly

Dissolve the jelly in $\frac{1}{2}$ pint of boiling water. Then make up to 1 pint with cold water or ice cubes. Use a little less water in hot weather to make a firmer jelly. Pour into a mould or individual glasses and leave in a cool place or refrigerator until set.



Put a circle around the correct answer.

1. Use a $\frac{1}{2}$ pint of:
 - a) cold water
 - b) warm water
 - c) boiling water

2. Make the jelly firmer by using:
 - a) more water
 - b) less water
 - c) no water

3. Make up to 1 pint by adding:
 - a) cold water
 - b) hot water
 - c) fresh cream

4. For the jelly to set:
 - a) put it in the freezer
 - b) put it in the fridge
 - c) allow to set at room temperature

Taking Down Instructions

My daughter has just got a plaster cast on her arm. What is the best way of looking after it?

Well first be careful not to cut or wet the plaster. For the first 48 hours don't let her put any strain on it. You should also make sure that the joints not in the plaster are exercised. Keep an eye on her fingers. If they become blue or painful or if the plaster breaks return to the hospital at once. If you are worried just phone again.



Write down the advice in clear steps.

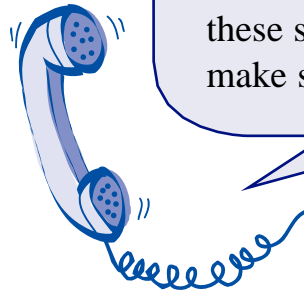
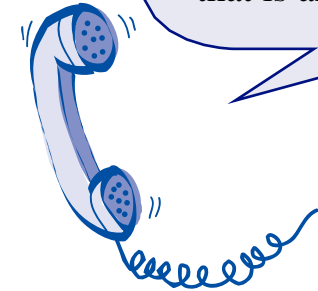
The first 2 steps are given.

1. Do not cut or wet the plaster.
2. Do not strain for 48 hours.

Taking Down Instructions

Hello, is that the Gas Company? I have a gas cooker. I can't get the ring to light when I press the ignition button. There is a clicking sound but that is all?

Well, first just check that the gas supply is turned on. Then turn the knob of the ring you want to light to the FULL ON position. O.K., now check that when you press the ignition button there is a spark. Sometimes if there is no spark you need to see that the battery is firmly in place or that it is the correct way around. Try these steps and see. Oh! you also need to make sure the ring is not wet.



Write down the advice in clear steps.

1. Check that the gas supply is turned on.

[illegible]

Phone Book

The names in the phonebook are arranged in alphabetical order (a, b, c ... x, y, z) so that it is easier for us to look up the number of the person we want.



Look at the listing below as found in the phone book.

01 Dublin

RESIDENTIAL LISTINGS	ALLEN - ANDERSON
Allen A , 14 Castlecomer pk 13	832 xxxx
• A, 56 Inchicore cl 8	454 xxxx
• Aideen, 14 Church dr B'rock	288 xxxx
• Barry, 6 Mountjoy pl 7	838 xxxx
• Ben, The Rise Lucan	624 xxxx
• Brien, 25 Tulip rd 6	497 xxxx
• Cecil, 230 Larkhill ave 9	836 xxxx
• Dr. Clare, 54 Southway est 24	451 xxxx
• Colm, West st Raheny	831 xxxx



We have used xxxx as the last four numbers in each phone number.

Things to notice:

- People with the same surname are listed alphabetically one under the other.
- The 'Residential Listings' in the phone book now shows each surname only once at the beginning of a group of people who share that surname.
- The number at the end of each address as in
A, 56 Inchicore Close **8** is the area code for Dublin, in this case Dublin 8.
- The **Dr.** in front of a person's name stands for **doctor**.
- ave. is short for avenue dr. is short for drive rd. is short for road
cl. is short for close gr. is short for grove st. is short for street
ct. is short for court lwn. is short for lawn pk. is short for park
est. is short for estate mws. is short for mews pl. is short for place

Phone Book



01 Dublin

RESIDENTIAL LISTINGS	BURKE - BURKE
Burke A , 20 The Cloisters 20	626 xxxx
• A, 233 Butterfield est 14	298 xxxx
• Brian, 6 Edenmore lwn 5	848 xxxx
• Peter, 34 Crescent mws Swords	840 xxxx
• Sheila, 4 James ave Dlaoire	280 xxxx
Burns Aine , 8 Grange gr 3	833 xxxx
• Bart, 78 Airfield st 7	838 xxxx
• Brendan, 2 Rose dr 6	492 xxxx
• C, 33 Thomas cl Bray	282 xxxx
Butler Kevin , 45 Strand ave 4	660 xxxx
• Lorna, Mill ct Donabate	843 xxxx
• M, 34 Bushy dr 22	459 xxxx



We have used xxxx as the last four numbers in each phone number.



Look at the directory and fill in the blank spaces.

1. Lorna Butler's phone number is _____
2. Brian Burke's phone number is _____
3. Aine Burns lives at _____
4. C. Burns lives at _____
5. Peter Burke's phone number is _____

Phone Book



021 Cork

RESIDENTIAL LISTINGS

GREENE - GRIBBIN

Greene Alan , 24 Bakers pk Cork	(021) 35 xx xx
• Andrew, WoodPark Douglas st Cork	(021) 27 xx xx
• Bernie, Priest st Mallow	(022) 4 xx xx
• Frank, 41 West est Ballincollig	(021) 56 xx xx
• Tom & Anne, 35 Leitrim rd Cork	(021) 39 xx xx
Grey Brian , 5 Church rd Cork	(021) 66 xx xx
• Eoin, The Rise Bandon	(023) 4 xx xx
• F, 23 Templeville Wilton Cork	(021) 34 xx xx
• John, 76 Woodlawn est Buttevant	(022) 2 xx xx
Griffin Kate , 2 The Grove Youghal	(024) 6 xx xx
• Liam, 13 Lee pk Cork	(021) 54 xx xx
• Mary, 46 Orchard gr Mallow	(022) 2 xx xx



eircom



Look at the directory and fill in the blank spaces.

1. Liam Griffin lives at_____
2. Frank Greene's phone number is_____
3. Brian Grey's phone number is_____
4. Mary Griffin lives at_____
5. Bernie Greene's phone number is_____

Writing a Cheque



Look at the cheque below.

Who you are writing
the cheque to

The date you
write the cheque

Bank	Date <u>12/2/01</u>	70 - 09 - 54
Pay <u>Sunny Travel</u>		
<u>Thirty five pounds</u>		IR£ 35.00
	<u>Pat Byrne</u>	

The amount of
money the cheque
is for in words

Your
signature

The
amount
the cheque
is for in
numbers

Your holiday with 'Sunny Travels' cost you four hundred and twenty pounds.



Write out the cheque below.

Bank	Date _____	70 - 09 - 54
Pay _____		
_____		IR£

TV Listings

RTE 1

6.00 EuroNews. 7.00 Open House. 8.20 Animal Rites. 8.30 Bloom. 9.00 Pythons - the Sly Strangler. 9.55 Lonely Planet. 10.25 News Headlines; Hart to Hart. 11.25 News Headlines; Room for Improvement. 12.00 Coronation Street. 12.30 A Country Practice. 1.00 One O'Clock News; Weather. 1.25 Home and Away.

1.55 **THE OPRAH WINFREY SHOW.** Oprah looks at some life-saving ideas. 85913491.

2.45 **NEWS UPDATE; THE GOOD LIFE.** Sitcom. 71501052.

3.20 **SIDE EFFECTS.** Dr Chen finds his personal life compromised. 7150101.

4.29 **NEWS UPDATE; EMMERDALE.** Kelly's troubles continue to escalate. 61204588.

4.50 **THE BILL.** An old man is found at the bottom of a flight of stairs. 32722472.

5.15 **100 YEARS.** 87110548.

5.20 **NUAIGHT.** 76865651.

5.30 **SHORTLAND STREET.** Ian begins to question Jerry. 28127875.

6.00 **THE ANGELUS.** 36640101.

6.01 **SIX-ONE NEWS; WEATHER.** 166724781.

7.00 **FAIR CITY.** Niamh tries to collect her thoughts. 99090507.

7.30 **HERBAL INFUSION.** Peter Dowdell presents the series that takes an in-depth look at herbs. 28137052.

8.00 **VOYAGE.** Dick Warner returns for the final stage of his circumnavigation of Ireland. 99009255.

8.30 **THE THIN BLUE LINE.** 9908762.

9.00 **NEWS; WEATHER.** 93217472.

9.30 **PRIME TIME.** 21416120.

10.10 **WOULD YOU BELIEVE.** Featuring three women who are passionate about sharing their faith with others. 84744149.

10.40 **UNDERCOVER PORTRAIT.** A look at the work of writer Roddy Doyle. 55489491.

11.25 **OIREACHTAS REPORT.** 37333138.

11.50 **100 YEARS. (R).** 18130830.

11.55 **AN EVENING PRAYER; NEWS SUMMARY; WEATHER.** 18199101.

FILM

12.00 **INDIEN (1994).** Drama about two men who travel across Austria in their jobs as restaurant inspectors. With Josef Hacker, Alfred Dorfer. 74807811.

★★

NETWORK 2

6.00 **Den 2 AM: Noah's Island.** 6.25 Animal Alphabet. 6.35 The Rocky and Bullwinkle Story. 6.55 Pippi Longstocking. 7.20 The X-Men. 7.50 Caldog. 8.15 Happy Birthday. 8.25 Mr Wym. 8.40 Joe 90. 9.00 Roly Polo Ole. 9.05 Tots TV. 9.15 Teleubbies. 9.45 Bear in the Big Blue House. 10.15 Barney and Friends. 10.45 Little Bear. 10.55 Mopatop's Shop. 11.00 Freeman Sam. 11.10 Baby Animals. 11.15 George and Martha. 11.45 Sesame Street. 12.45 Ferniac. 1.00 Top 30 Hits. 1.05 The New Adventures of Paddington Bear. 1.15 Teleubbies. 1.35 Franklin. 1.45 Bear in the Big Blue House. 2.15 Barney and Friends. 2.45 Woody Woodpecker and Friends. 3.00 The Murbies.

3.15 **HAPPY BIRTHDAY.** 52119410.

3.25 **TOM AND JERRY KIDS.** 50706120.

3.35 **RUGRATS.** 20929782.

3.55 **POKEMON.** 49688694.

4.25 **THE BIG BUS QUIZ.** 21223287.

4.35 **ANIMANIACS.** 32750897.

4.55 **SISTER SISTER.** Sitcom. Tamara helps nerd Elliott to change his image to win Tia. 27125304.

5.30 **SABRINA, THE TEENAGE WITCH.** Sitcom. Romance is in the air under the Spellman roof. 28125217.

6.00 **BREAKER HIGH.** 28115830.

6.30 **HOME AND AWAY.** (Shown Earlier on RTE1) 28139410.

7.00 **'ALLO 'ALLO!** Comedy about the French Resistance. 99026149.

7.30 **PARTY OF FIVE.** Drama series. The creators and cast look back at the highlights. 16252014.

8.20 **TOP 30 HITS.** The best-selling singles in the land. 29608762.

8.30 **NEWS 2; EUROPEAN WEATHER; THAT 705 SHOW.** Sitcom. Eric gets a job at Price Mart as a cashier. 99085304.

FILM

9.00 **GREEN CARD (1990).** Romantic comedy about a couple who arrange a marriage of convenience. With Gerard Depardieu, Andie MacDowell. 77111410.

★★★

11.00 **NEWS 2; EUROPEAN WEATHER.** 55583471.

11.25 **THIS LIFE.** Drama series. Warren fears that Kira might 'put' him to the rest of the family. 98074014.



Answer the questions.

1. On which Channel can you see 'Fair City'? _____
2. If you miss the Six-One News on RTÉ 1, at what time can you see News and Weather on Network 2? _____
3. What is the title of the evening film on Network 2? _____
4. Whose work is being looked at in the programme 'Undercover Portrait' on RTÉ 1? _____

Spelling of Numbers

Some numbers can be difficult to spell.

For example:

13 → **thirteen** 15 → **fifteen** 18 → **eighteen**

and

30 → **thirty** 50 → **fifty** 80 → **eighty**

Note: 14 → **fourteen** but 40 → **forty**



Put a ✓ beside the numbers that are spelt correctly.

- | | | | | | |
|----|--|----|--------------------------------------|----|---------------------------------------|
| 1. | <input type="text" value="forty"/> | 2. | <input type="text" value="fivety"/> | 3. | <input type="text" value="eighty"/> |
| 4. | <input type="text" value="eightteen"/> | 5. | <input type="text" value="fifteen"/> | 6. | <input type="text" value="fourteen"/> |



Write the numbers into words.

1. The number 13 bus always come late.

The number _____ bus always comes late.

2. My neighbour was 80 last week.

My neighbour was _____ last week.

3. 40 people appeared in court after the riot.

_____ people appeared in court after the riot.

PROGRAMME 3

A Day at the Races



A Day at the Races

Programme 3: A Day at the Races

In this TV programme 'A Dark Horse' we meet Paddy Canavan and his two sons James and Conor who are going to the races for the afternoon. James fancies himself as a man with an eye for the horses and Conor, who, if the truth were told would rather be at home with his Playstation. We see how they fill in a betting slip, check the newspaper for the times, and names of horses, and fill out a competition entry form. We will also be learning about the use of shortened or abbreviated words.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Placing bets**
- **Filling in forms**
- **Shortening words.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



For help with the worksheets

Contact the freephone tutor support line at **1800 20 20 65**

(Monday to Saturday 10a.m. - 4p.m.)

and

use the support book.



A Day at the Races

2.05 4-year-old Hurdle

<u>Horse</u>	<u>Jockey</u>
1. DUNLEA	P.A. Carberry
2. GABBY HAYES	R. Walsh
3. BABAKAR	R.P. McNally
4. IZMIR	M.D. Murphy
5. MIGHTY PIP	S.M. McGovern
6. GO FOR GRACE	C.F. Swan
7. WILD ARMS	N. Williamson
8. DOBYTOP	J.P. Elliot

3.50 Grand National

<u>Horse</u>	<u>Jockey</u>
1. BOBBYJO	P. Carberry
2. EDMOND	R. Johnson
3. COMMANCHE COURT	R. Walsh
4. SAXOPHONE	T.P. Treacy
5. PAULS RUN	K. Whelan
6. IRISH LIGHT	K.P. Gaule
7. ROUNDWOOD	K.A. Kelly
8. THE QUADS	D.J. Casey



Look at the racing cards and put a ✓ in the correct box.

1. **IRISH LIGHT** is running in the

- ☐ Grand National
☐ 4-year-old Hurdle

2. **WILD ARMS** is horse number

- ☐ 3
☐ 6
☐ 7

3. **K. Whelan** is the jockey on

- ☐ BOBBYJO
☐ PAULS RUN
☐ THE QUADS

4. **C.F. Swan** is the jockey on

- ☐ IZMIR
☐ DUNLEA
☐ GO FOR GRACE

A Day at the Races

Navan

4.30 Maiden Hurdle

- | | |
|-------------------|---------------|
| 1. DR. DOLITTLE | C.P. McDonald |
| 2. FLINT KNAPPER | J.M. McGuire |
| 3. FREE TO RUN | L.J. Gracey |
| 4. MERRY THATCH | A. Ross |
| 5. MISS DIVIN | F.J. Flood |
| 6. SUPERIOR MALT | J.R. Barry |
| 7. WINDY SPIRIT | B.J. Geraghty |
| 8. DERRISHAL LORD | D. Leahy |

Fairyhouse

5.00 Handicap Hurdle

- | | |
|--------------------|-------------|
| 1. TIMES O'WAR | S. McGovern |
| 2. WISE NATIVE | P. Carberry |
| 3. DUAL STAR | R. Walsh |
| 4. NICK THE BUTLER | D. Bromley |
| 5. CALL MARY | M. Sullivan |
| 6. CHEEKY HARRY | S.P. McCann |
| 7. GETTING CLOSER | J.F. Titley |
| 8. SOUTHBAY | G. Cotter |



Look at the racing cards and fill in the missing words.

1. **MERRY THATCH** is ridden by _____
2. **DUAL STAR** rides in the racetrack at _____
3. **G. Cotter** is the jockey on _____
4. **J.M. McGuire** is the jockey on _____
5. **NICK THE BUTLER** is horse number _____

Placing Bets

RACING CARD

Leopardstown

4.00 Handicap Hurdle

- | | | |
|----|--------|---------------|
| 1. | -00540 | PAPILLON |
| 2. | 15-605 | WINTER GARDEN |
| 3. | -21305 | MERRY PEOPLE |
| 4. | -60452 | SENTOSA STAR |
| 5. | 311100 | BEAL NA BLATH |
| 6. | 4116-4 | BOBBYJO |
| 7. | -61104 | HERITAGE |
| 8. | -30460 | THE CUSHMAN |

PLACE

TIME

NAME
OF HORSE

TO WIN OR EACH WAY

BETTING SLIP

EMERALD RACING

Bookmakers

ALL BETS SUBJECT TO OUR RULES

Leopardstown

4.00

Merry People

e/w

STAKE

TAX

TOTAL



Choose a horse and place a bet.

You should write down:

- The horse you are betting on
- The time and place of the race meeting
- How much money you want to bet
- Whether you will place the bet to win or each way (e.w.)

EMERALD RACING

Bookmakers

ALL BETS SUBJECT TO OUR RULES

STAKE

TAX

TOTAL

Placing Bets

Choose a horse and place a bet.

Navan

5.00 Handicap Hurdle

1.

-89439

TIMES O'WAR

2.

-7F736

WISE NATIVE

3.

0-0048

DUAL STAR

4.

4-7027

NICK THE BUTLER

5.

409-09

CALL MARY

6.

006325

CHEEKY HARRY

7.

4-4640

GETTING CLOSER

8.

464212

SOUTHBAY

Terry Rogers The best bonus bookmaker

Total Stake			Ret		
-------------	--	--	-----	--	--



Filling in Forms

Look at the sample form and fill in the form below.



Please send me details of your special offer

Surname: Smith First name: Mary

Address: 27 Hillview Ave.,

Ballincollig,

Co. Cork. Phone: 021-54xxx



Please send me details of your special offer

Surname: _____ First name: _____

Address: _____

_____ Phone: _____

Filling in Forms

Sometimes you may have to fill in a form that looks like this.



Use **BLOCK CAPITALS**. Place one letter in each box.

Surname:

First Name:

Address:

Mr./Mrs./Ms. ☒ ☐ ☐

Tick the appropriate box

☒ ☐ ☐

Tick the appropriate box

Tick the appropriate box

G L A S N E V I N □ □ □ □ □ □ □ □

G L A S N E V I N □ □ □ □ □ □ □ □

D U B L I N _ _ _ _

[illegible]

□ □ □

Tick the appropriate box

Tick the appropriate box

□ □ □ □ □ □ □ □ □ □ □ □ □ □

[illegible]

Filling in Forms

Here are some words you will find in forms.

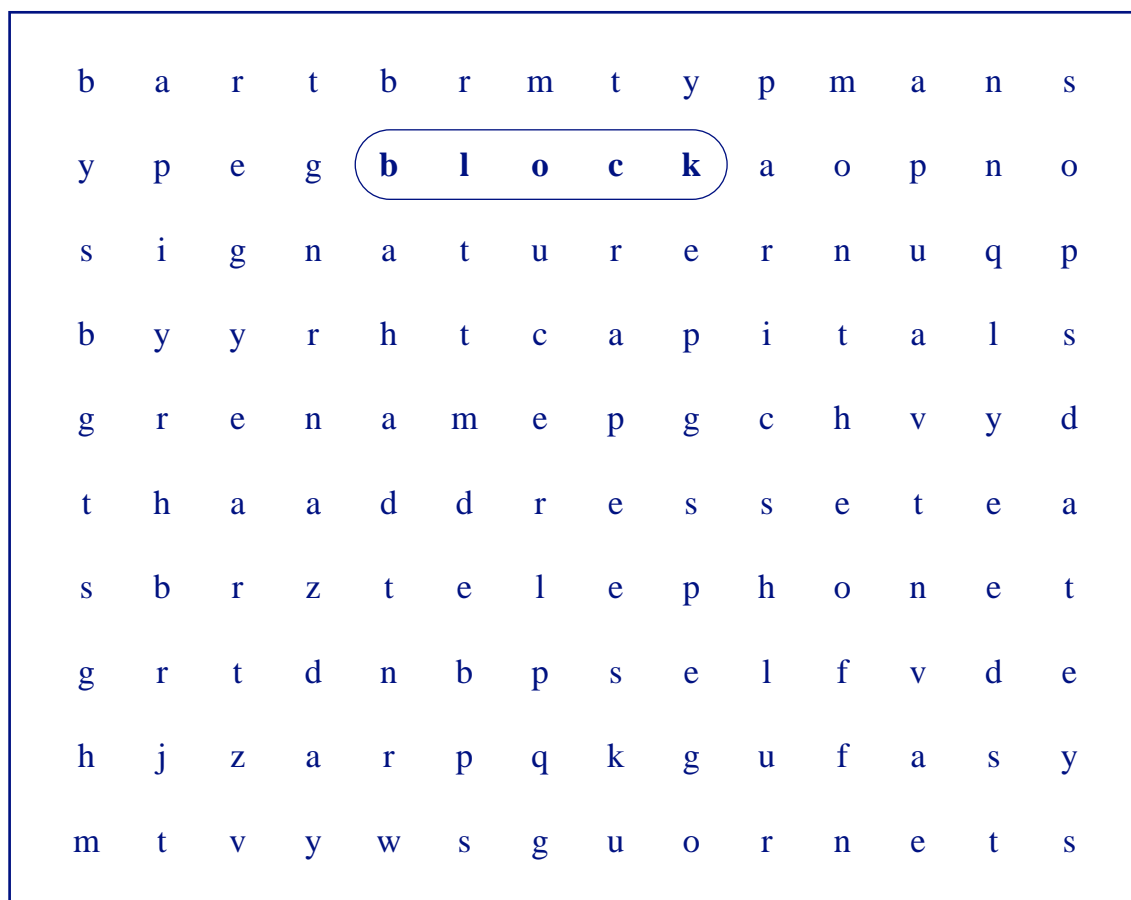


Find them in the wordsearch and put a circle around each one.

Hint: The words are either going across or down the page.

For example **block** is going across the page.

— block	address	day	name	date
month	year	capitals	telephone	signature



Creative Writing



Describe what you see in the photograph.

Shortening Words

Conor filled in a competition form at the races.

This is how he wrote his address: 22 Harbour Ave.,
Dublin Rd.,
Swords,
Co. Dublin.

Conor shortened some words.

TIP

After shortened words, you put in a full stop.

Look at this: **Avenue** was written as **Ave.**
 Road was written as **Rd.**
 County was written as **Co.**

We also write: **Street** as **St.**
 Park as **Pk.**
 Drive as **Dr.**
 Square as **Sq.**
 Grove as **Gr.**
 Estate as **Est.**



Write these out in their shortened form.



The first one is done for you.

1. Summerhill Avenue Summerhill Ave.
2. Cork Road Cork _____
3. County Leitrim _____ Leitrim
4. Parkview Estate Parkview _____
5. Woodbine Park Woodbine _____
6. Seaview Drive Seaview _____
7. Leinster Grove Leinster _____
8. Coronation Street Coronation _____
9. Manor Square Manor _____

Shortening Words

The shortened words in the box are found in addresses.

Rd.	Ave.	Pk.	Est.
St.	Co.	Dr.	Gr.



Put the correct one beside each word.

The first one is done for you.

Park	<u>Pk.</u>	Avenue	_____
County	_____	Estate	_____
Road	_____	Grove	_____
Drive	_____	Street	_____



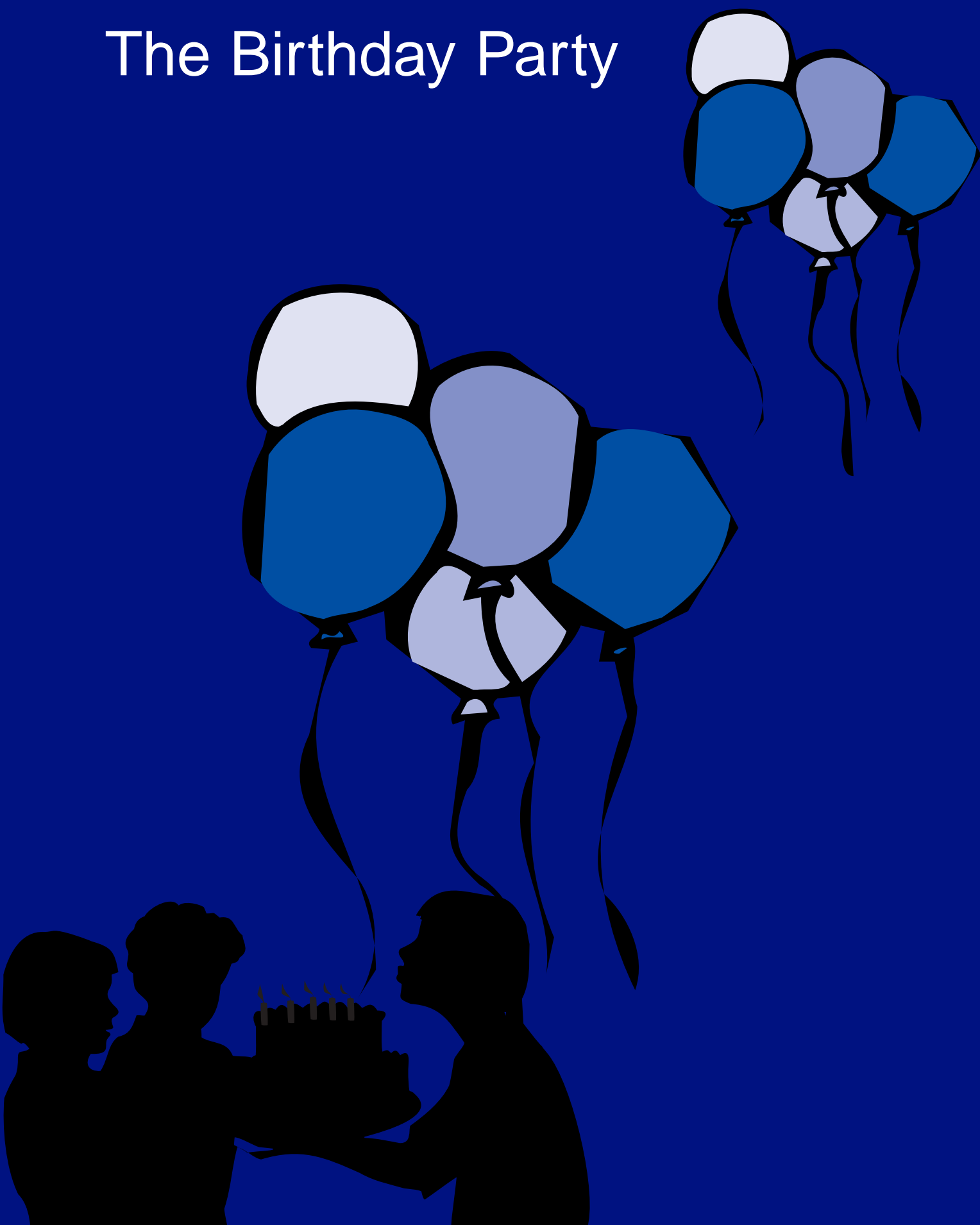
Shorten the days of the week.

The first one is done for you.

Monday	<u>Mon.</u>	Friday	_____
Tuesday	_____	Saturday	_____
Wednesday	_____	Sunday	_____
Thursday	_____		

PROGRAMME 4

The Birthday Party



The Birthday Party

Programme 4: The Birthday Party

In this TV programme 'Fun at the Factory', Alison and Niamh are best friends and will soon be 10 years old. The two girls want to have a joint birthday party. The task of organising it falls on their mothers Aileen and June. They set about finding a venue, organising the cake and getting the invitations. We will find out how to write a short note, look up the phone book, and use a calendar.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Writing a letter and a note**
- **Filling in an invitation**
- **Looking up the calendar**
- **Locating information**
- **Breaking up words.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



For help with the worksheets

Contact the freephone tutor support line at **1800 20 20 65**

(Monday to Saturday 10a.m. - 4p.m.)

and

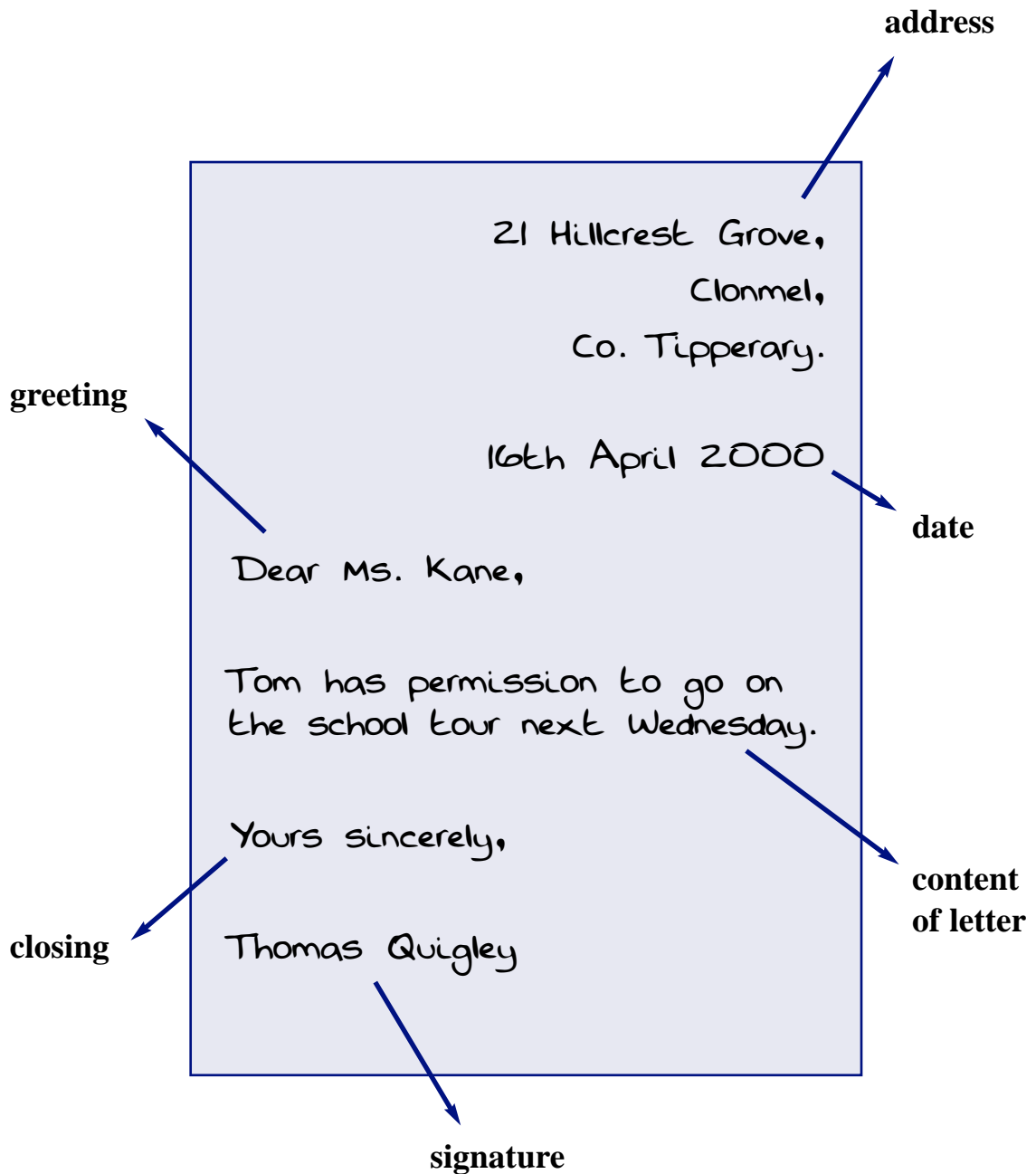
use the support book.



Writing a Letter

Look at the letter.

Take time to notice where the different parts of the letter are.



Writing a Letter

This is how Thomas wrote his address in the letter to the teacher:

21 Hillcrest Grove,
Clonmel,
Co. Tipperary.



Write your own address in the space below.



**Write out the address and date below
as you would see it in a letter.**

14 Larkhill Drive, Raheny, Dublin 5. 14th December 2000

Writing a Letter



Look at the outline of a letter.

1	_____ _____

	2 _____
3	_____
4	_____ _____ _____ _____ _____
	5 _____
	6 _____

Fill in the page with the following details.

- signature
- greeting
- address
- date
- closing
- content of letter

Writing a Note



Hello Ms. Kane!

This is Mr. Quigley. Sorry Tom wasn't in school yesterday. He had a sore throat and a cough. He will be in tomorrow and I will give him a note.



Write the note to Tom's school saying why he was out.

Use your own address and date.

A large rectangular box for writing a note. The box has a thick blue border. On the left side, there is a spiral binding represented by a series of small blue dots connected by lines. The interior of the box is white, providing space for writing.

Birthday Invitation



**Name of
person to
be invited**

Date

wishes to invite

to

on

at

**The person
who is
hosting
the party**

**Type of
event. In
this case
a birthday
party**

Time



FUN FACTORY
NEWMAN HOUSE
NEW ST., KILKENNY
TEL. (056) 71522

The Calendar

FEBRUARY						
Mon	Tues	Wed	Thur	Fri	Sat	Sun
	1	2	3	4	5	6
7	8 <i>SWIMMING</i>	9	10	11	12	13
14	15	16	17	18	19	20
21 <i>SCHOOL CLOSED</i>	22	23	24	25	26	27
28						



Use the calendar to fill in the blank spaces.

For example: The 2nd of February falls on a Wednesday.

- The 8th of February falls on a _____.
- Valentine's Day, 14th of February falls on a _____.
- The first Monday of the month is on the _____.
- The fourth Saturday of the month is on the _____.
- There are _____ Wednesdays in the month.
- There are _____ Saturdays in the month.
- What is written on the calendar for:
 - Tuesday 8th February: _____
 - Monday 21st February: _____
- There are _____ days in the month of February.

The Calendar

OCTOBER					
Mon		4	11	18	25
Tues		5	12	19	26
Wed		6	13	20	27
Thur		7	14	21	28
Fri	1	8	15	22	29
Sat	2	9	16	23	30
Sun	3	10	17	24	31



Use the calendar to fill in the blank spaces.

For example: The 8th of October falls on a Friday.

- The 26th of October falls on a _____.
- The last day of October falls on a _____.
- There are _____ Thursdays in the month.
- There are _____ Sundays in the month.
- The second Tuesday of the month is on the _____.
- What is written on the calendar for:
 - Wednesday 13th October: _____
 - Monday 18th October: _____
 - Friday 22nd October: _____
- There are _____ days in October.

Alphabetical Order

Aileen wants to look up a number in the phone book. To find a number in the phone book it is useful to know alphabetical order.

Surnames starting with the letter **A** in the phonebook will come first, followed by those starting with the letter **B** and so on.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
a b c d e f g h i j k l m n o p q r s t u v w x y z



Here is a list of things you might need for a child's birthday party. Put them in alphabetical order.

- | | |
|---------------|-------------------------|
| sausage rolls | 1. _____ balloons _____ |
| cake | 2. _____ |
| ice cream | 3. _____ |
| lemonade | 4. _____ |
| balloons ✓ | 5. _____ |



Put the list of children invited to the party in alphabetical order.

- | | |
|---------|----------------------|
| Tracey | 1. _____ Ciara _____ |
| Laura | 2. _____ |
| Ciara ✓ | 3. _____ |
| Darren | 4. _____ |
| Harry | 5. _____ |

Alphabetical Order

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
a b c d e f g h i j k l m n o p q r s t u v w x y z

Which word comes first in alphabetical order?



Put a ✓ in the correct box. The first one is done for you.

1. a) Mark ☐
b) David ☐
c) Connor ☒

2. a) cricket ☐
b) soccer ☐
c) boxing ☐

3. a) Dundalk ☐
b) Carlow ☐
c) Tralee ☐

4. a) Laois ☐
b) Donegal ☐
c) Galway ☐

5. a) Murphy ☐
b) Kennedy ☐
c) Clarke ☐

Breaking Up Words

Sincerely

There are different ways of looking at the word **sincerely** which can help us remember how to spell it.



1. We can break the word up.

sin / cere / ly

2. We can learn the root word and add the word ending *ly*.

sincere

sincere + ly = sincerely



Fill in the missing letters.

This exercise helps us to look at words in different ways.

s i n c e r e l y

s i n _ _ _ l y

_ _ _ c e r e l y

s i n c e r e _ _

Break up these words.

lovely _____ + _____

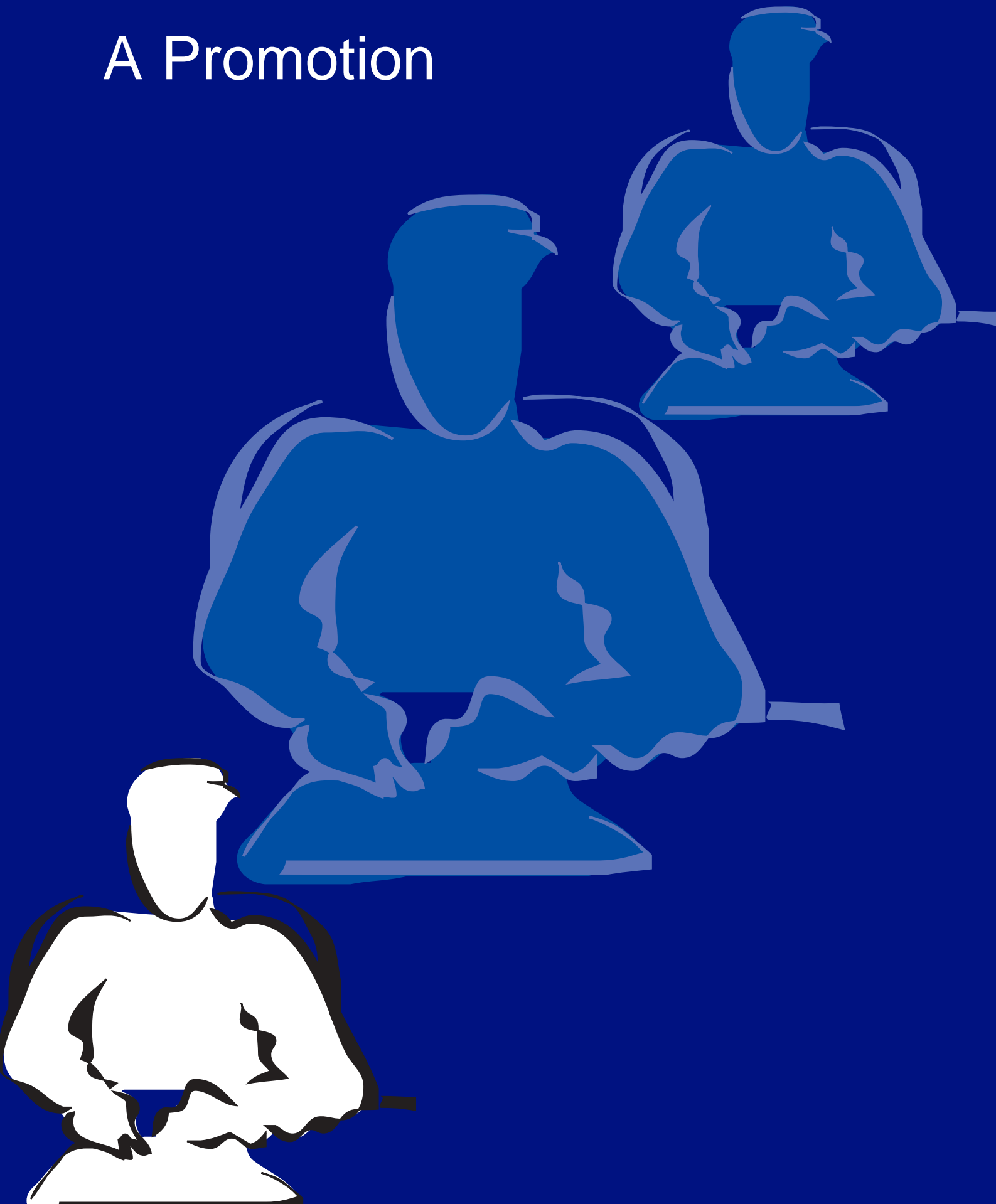
deeply _____ + _____

badly _____ + _____

highly _____ + _____

PROGRAMME 5

A Promotion



A Promotion

Programme 5: A Promotion

This TV programme 'Moving on Up' deals with a common situation - being offered a promotion at work. Ernie works hard in a builders providers shop and is good at his job. As a result he is being offered a promotion. His difficulty is that the promotion means more paperwork, and Ernie is very unsure about his reading and writing skills. We follow him as he seeks help for his difficulty, watch as he learns to write simple sentences, keeps a word dictionary and learns some new words.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Writing sentences**
- **Reading leaflets**
- **Crossword**
- **Creative writing**
- **Building words.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



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and

use the support book.



The Sentence

What is a sentence?

A sentence is a group of words that make sense to us on its own.

For example:

Roy Keane is a skilful footballer.

This is a sentence because it makes sense on its own.

If we wrote:

Although Roy Keane is a skilful footballer

We would not call this a sentence because it is not finished. It leaves you waiting to find out more. We need to ask the question 'Although what?'

The sentence above would make sense if we wrote:

Although Roy Keane is a skilful footballer,
he cannot cook.



Put a ✓ next to the lines that are sentences and an X against those that are not.

1. The sun shone brightly all day ☐
2. While down at the bottom of the garden ☐
3. Were shouting at all the people ☐
4. He was too tired to go to the pub ☐
5. When they saw it ☐
6. The road was dug up again ☐
7. To make an apple tart you ☐
8. It was six o'clock so she stayed a while longer ☐

The Sentence



Put a ✓ next to the lines that are sentences and an X against those that are not.

- | | |
|--|--------------------------|
| 1. Although she is late | <input type="checkbox"/> |
| 2. The place reminded her of home | <input type="checkbox"/> |
| 3. When she heard it she | <input type="checkbox"/> |
| 4. Turn down the radio | <input type="checkbox"/> |
| 5. After I finished the cleaning up | <input type="checkbox"/> |
| 6. Anna shut the door after the accident | <input type="checkbox"/> |
| 7. While stopping by the roadside | <input type="checkbox"/> |
| 8. She could never wait to | <input type="checkbox"/> |

Making sentences of your own.



Take a look again at the lines above, and try finishing the ones that are not sentences.

For example: 7. While stopping by the roadside he took a nap.



TIP

A full stop goes at the end of a sentence.

Writing Sentences



Finish the sentences.

TIP

Remember the full stops.

1. When I came home yesterday _____
2. Last summer in Galway _____
3. After an hour or so _____
4. The whole group _____
5. Every time I see him _____
6. After a heavy shower of rain _____
7. Whenever they can _____
8. Although he was quite sick _____



Writing Sentences



Write sentences using these words.

a) family b) supermarket c) work

For example:

My word	School
My meaning	Somewhere I went as a child
My sentence	I didn't do too well at school.

a) family

My word	_____
My meaning	_____
My sentence	_____

b) supermarket

My word	_____
My meaning	_____
My sentence	_____

c) work

My word	_____
My meaning	_____
My sentence	_____

Using Your Word Diary

We all have words that are useful to remember. In the programme Ernie makes a note of these words in a word diary. There is a word diary for you to use in the support book.



Make a list of the words you often use.

You can check the spelling in a dictionary.

My words are:

Now write them into your word diary.



Reading Leaflets



Read the leaflet and answer the questions.

MAGUIRE'S D.I.Y.

Your local store

We have timber, building material,
plumbing and D.I.Y. supplies.

At prices you can afford

OPENING HOURS

Monday - Saturday

9.00 a.m. - 6.00 p. m.

Sunday

12.30 p.m. - 5.00 p.m.

Tel: 094 - 123456



1. What kind of shop is Maguire's D.I.Y.?

2. List two items you can buy there.

3. What time is it open on Sundays?

4. What is the telephone number?

Reading Leaflets



Read the leaflet and answer the questions.

Giant Discount Sale

Electrical Warehouse

*** SATURDAY 8th JULY ***

50% off
certain items

20% off all marked prices

RADIOS • CASSETTE PLAYERS • TELEVISIONS
VACUUM CLEANERS • TOASTERS • DISHWASHERS

Many other items

14 Barrack Street
Tullamore
Co.Offaly

Doors open 9a.m. sharp



Underline the following pieces of information.

1. The day and date of the sale.
2. The time the sale starts.
3. The address of the Discount Warehouse.
4. What you might be interested in buying.
5. The % marked off all items.

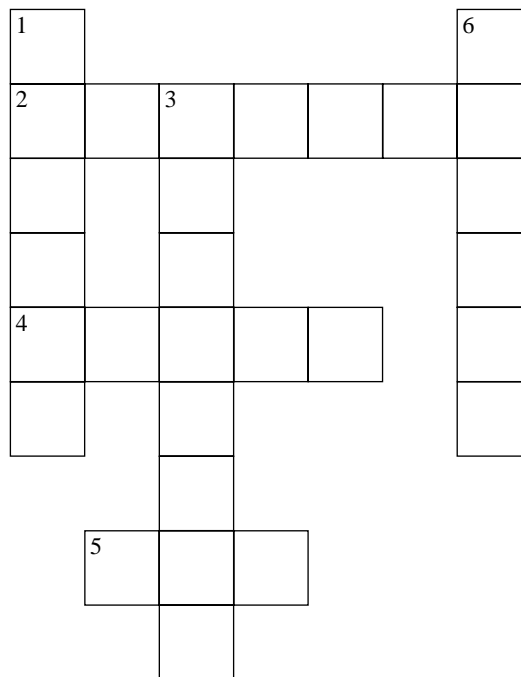
Crossword



Would you like to do a crossword? Try this one.



All the answers are either days of the week or months of the year.
If you need help with spelling don't forget to use your support book.



Across

2. Halloween is on the last day of this month.
4. This month starts with a 'Fools Day'.
5. Could also be a woman's name.

Down

1. Starts the working week.
3. This day begins with 'T' and it is not Tuesday.
6. This day begins with an 'F'.

Creative Writing



What do you think they are saying to each other?

Ernie: _____

Sheila: _____

Ernie: _____

Sheila: _____

Ernie: _____

Sheila: _____

Building Words

Some words are made up of two smaller words.

For example:

post + card = postcard

ash + tray = ashtray

shoe + lace = shoelace

horse + race = horserace

race + horse = racehorse



Join the words to make new words.

The first one is done for you.

moon		bell
black		work
play		light
home		berry
door		proof
milk		ground
water		man



Now try these:

1. A cup to hold an egg is an _____
2. A cloth to cover a table is a _____
3. A path used by pedestrians is a _____
4. Something to brush your hair with is a _____

PROGRAMME 6

A New Job



A New Job

Programme 6: A New Job

In this TV programme 'God in a Pair of Jeans', Kit needs a job. Like all teenage girls, she and her friend Emma love clothes and music - although Emma feels that Kit's musical taste leaves a lot to be desired. We follow Kit as she gets a job in a local coffee shop, and see how she survives her first few days there. We look at writing down information, locating a CD, reading instructions, and ordering from a menu.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Reading the time**
- **Writing a note**
- **Reading instructions and a menu**
- **Locating information**
- **Full stops.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



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and

use the support book.



Reading the Time



Laura wants to start work at 4 o'clock in the afternoon. How does she write it down so it's clear it is 4 o'clock in the afternoon, she would like to start and not 4 o'clock in the morning?

To make it clear we use a.m. and p.m.

4 p.m. is 4 o'clock in the afternoon.

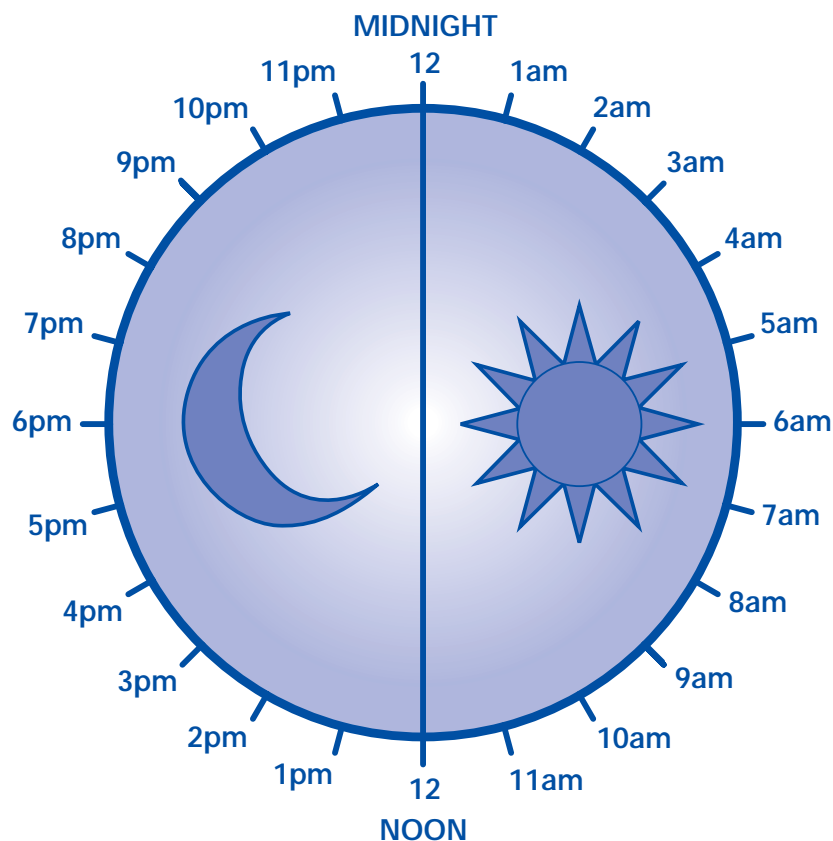
4 a.m. is 4 o'clock in the morning.

TIP

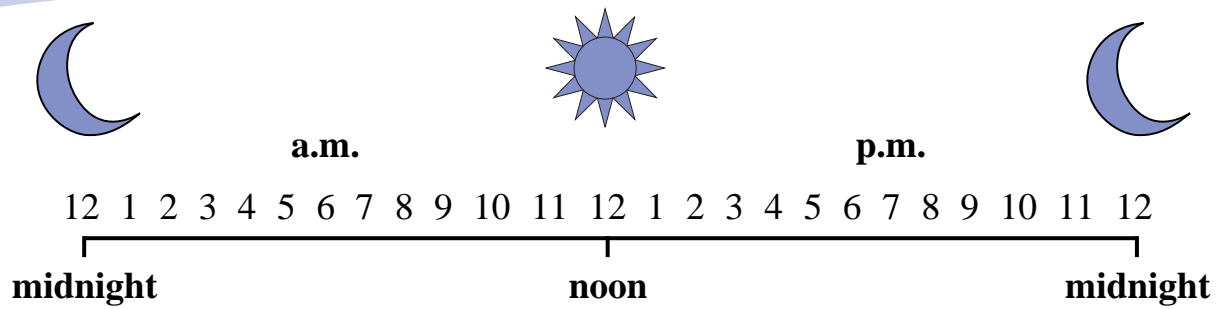
Remember

a.m. The hours between 12 midnight, through the morning to 12 midday.

p.m. The hours between 12 midday, through the afternoon and evening to 12 midnight.



Reading the Time



Write the times using a.m. or p.m.

For example:

3.30 in the afternoon

3.30 p.m.

a) 1.30 in the afternoon

b) 8.15 in the morning

c) 7.00 in the evening

d) 4.30 in the afternoon

e) 2.15 in the morning

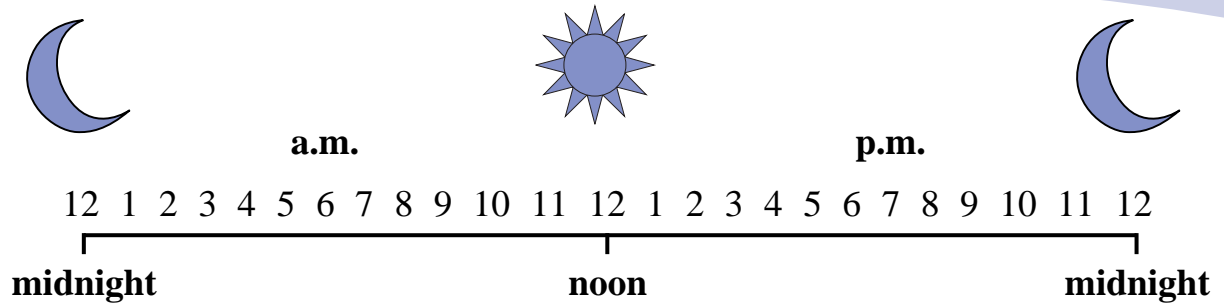
f) 9.30 in the evening

g) 11.00 in the evening

h) 11.00 in the morning

i) 4.30 in the morning

Reading the Time



Match the correct times. The first one is done for you.

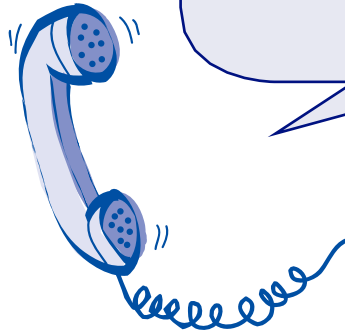
- | | |
|--------------|-----------------------|
| a) 7.15 p.m. | 1.30 in the morning |
| b) 8.30 a.m. | 4.30 in the afternoon |
| c) 4.30 a.m. | 3.25 in the morning |
| d) 3.15 p.m. | 8.30 in the evening |
| e) 1.30 a.m. | 8.30 in the morning |
| f) 3.25 a.m. | 4.30 in the morning |
| g) 8.30 p.m. | 7.15 in the evening |
| h) 4.30 p.m. | 3.15 in the afternoon |



Put a ✓ in the correct box.

- | | | | | |
|----------------------------------|------------|--------------------------|------------|--------------------------|
| a) The children start school at | 9.00 a.m. | <input type="checkbox"/> | 9.30 p.m. | <input type="checkbox"/> |
| b) 'Late Night Sports' starts at | 10.15 a.m. | <input type="checkbox"/> | 10.15 p.m. | <input type="checkbox"/> |
| c) The shopping centre closes at | 6.00 a.m. | <input type="checkbox"/> | 6.00 p.m. | <input type="checkbox"/> |
| d) The lunch menu is served at | 12.30 a.m. | <input type="checkbox"/> | 12.30 p.m. | <input type="checkbox"/> |
| e) The morning train leaves at | 7.30 a.m. | <input type="checkbox"/> | 7.30 p.m. | <input type="checkbox"/> |
| f) Bill eats his breakfast at | 8.00 a.m. | <input type="checkbox"/> | 8.00 p.m. | <input type="checkbox"/> |

Writing a Note



Sure I need staff. I'm busy at the moment. Leave your name, address and phone number and write a note with the days and times you can work.

You want to try for the job.



Write a note below. An example is done for you.

Keyside Café Bar

Kit Cannon,

43 Congress Ave.,

Drogheda.

041 - 983xxxx

Can Work:

Thursday

5.00 p.m. - 11.00 p.m.

Saturday

10.00 a.m. - 6.00 p.m.

Keyside Café Bar

Reading Instructions



Read the instructions and answer the questions.

Cadbury's Original DRINKING CHOCOLATE

Directions

TO MICROWAVE:

Mix 3 heaped teaspoonfuls of Cadbury's Drinking Chocolate with a little cold milk to form a smooth paste in a suitable mug. Top up with milk and heat on maximum power until hot (about 1½ minutes, 650w). Do not allow to boil. Stir before serving.



1. How many teaspoons of drinking chocolate are needed?

2. What do I mix the drinking chocolate with to form a smooth paste?

3. How long do I microwave the drinking chocolate for?

4. What is the last thing I do before serving?

Reading a Menu



Read the menu and answer the questions.

Keyside Café Bar	
Soup of the day	
with homemade bread	€2.55
Sandwiches	
Tomato & Cheese	€2.80
Chicken Tikka	€4.45
Tuna	€4.00
Scones	€0.95
Cakes	€4.00
Tea & Coffee	€1.05
Cappuccino	€1.52



1. What will you get with the soup?

2. What will you pay for a tea or coffee?

3. Besides a tuna sandwich what other sandwiches can you order?

4. Scones will cost?

Locating Information



A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

When we have words, all beginning with the same letter, we use their second letter to put them into alphabetical order.

For example: We would find

hotels

hardware

heating

written in alphabetical order in the local directory as

hardware

heating

hotels

When the first two letters of a group of words are the same we look at the third letter to put the words into alphabetical order.

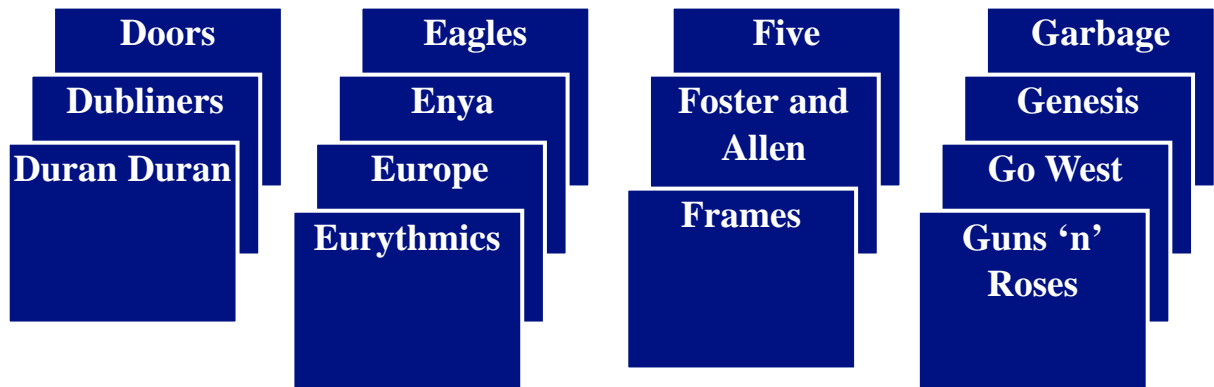
For example: Our local directory would have

hats, haulage, hairdressers, and hardware

listed as:

hairdressers, hardware, hats and haulage

Locating a CD



You want to buy some CDs. They are all in alphabetical order.



Circle the CD that comes first.

1.
 - a) Five
 - b) Doors
 - c) Go West
2.
 - a) Eurythmics
 - b) Foster and Allen
 - c) Garbage
3.
 - a) Enya
 - b) Europe
 - c) Eagles
4.
 - a) Dubliners
 - b) Duran Duran
 - c) Frames
5.
 - a) Genesis
 - b) Guns 'n' Roses
 - c) Go West



Locating Information

Which word comes first in alphabetical order?



Put a ✓ in the correct box. The first one is done for you.

1. a) polyfix ☐
 b) plugs ☐
 c) paint ☒

2. a) hurley ☐
 b) handball ☐
 c) hockey ☐

3. a) Dundalk ☐
 b) Dublin ☐
 c) Donegal ☐

4. a) Lacey ☐
 b) Lamb ☐
 c) Lally ☐

5. a) David ☐
 b) Darren ☐
 c) Dan ☐

The Full Stop

A full stop goes at the end of every sentence.

TIP

The first word of a sentence begins with a capital letter.

There are two sentences in each of the following.



Write out the sentences putting in the capital letters and full stops.



1. the match starts at 3 p.m. i will go if it stops raining

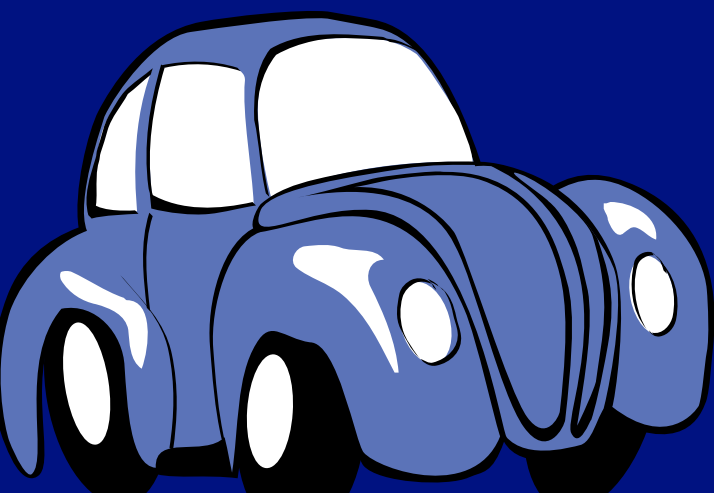
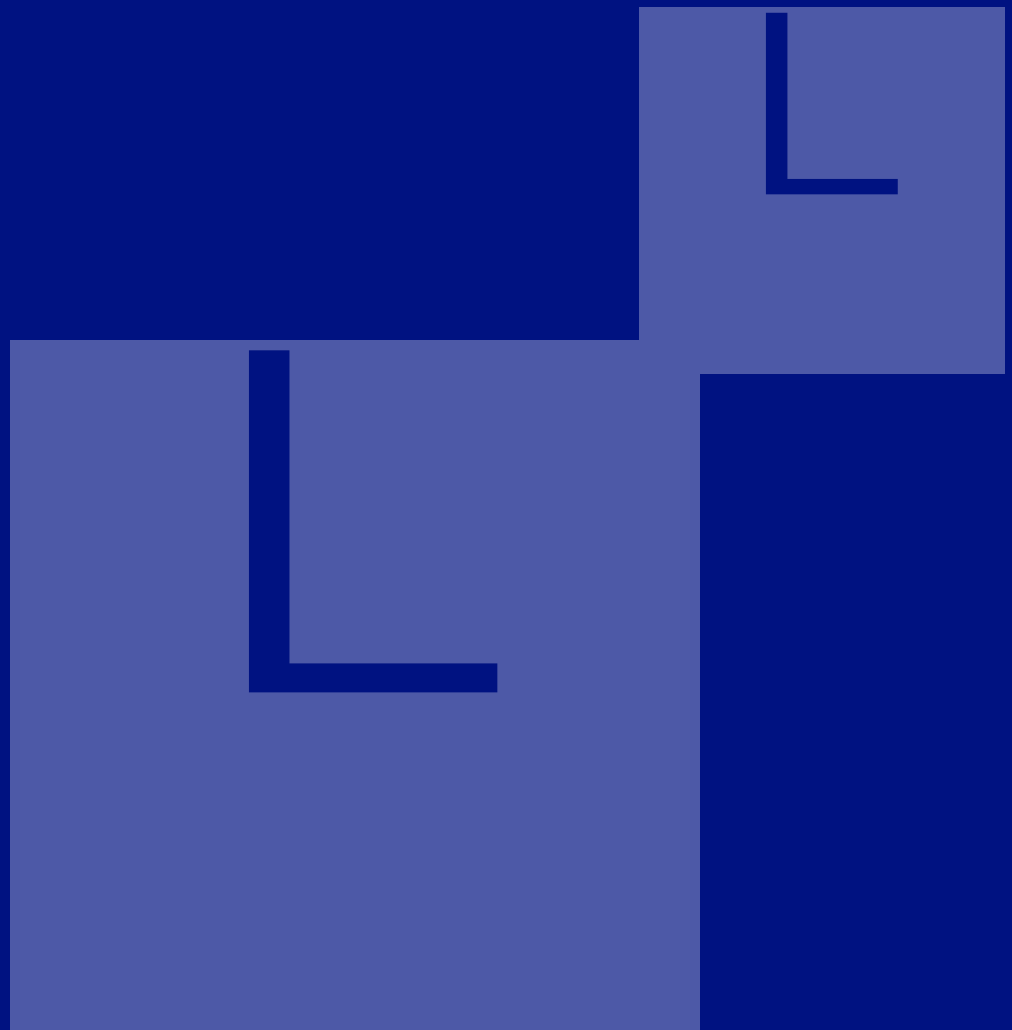
2. the alarm clock rang bob woke up slowly and turned it off

3. the bus did not come in time everyone was late for work

4. the dog ran away last night he was found by my neighbour this morning

PROGRAMME 7

Applying for the Driving Test



Applying for the Driving Test

Programme 7: Applying for the Driving Test

In this TV programme 'Look no L plates' Silke applies for the driving test, takes a refresher driving lesson, and joins a class preparing for the test. Along the way we find out about following spoken instructions, writing a greeting card and filling in forms.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Rules of the Road**
- **Road signs**
- **Creative writing**
- **Writing a card**
- **Word building.**

Symbols

WRITE



READ



SUPPORT BOOK

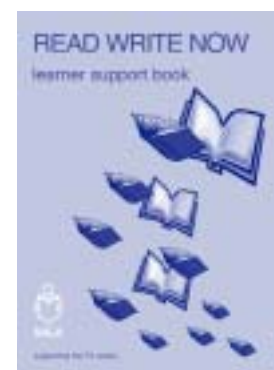


TIP



For help with the worksheets

Contact the freephone tutor support line at **1800 20 20 65**
(Monday to Saturday 10a.m. - 4p.m.)
and
use the support book.



The Driving Test



The following pieces of reading look at some of the rules of the road.

On a normal clear road you should drive as close as possible to the left.

When you are being overtaken never accelerate, move right or turn left.

There are times when you should never move to the left:

- When you have signalled right
- From a right hand lane without checking first, signalling if necessary
- When overtaking.

There are some occasions where you are allowed to overtake on the left:

- Where a driver has signalled to turn right
- When you are turning left
- When the outside lane is moving slower than the inside lane
- When safe in a one way system
- In slow moving or queuing traffic.



Answer the questions.

1. Where should you be driving on a normal clear road?

2. Name 2 times when you should never move to the left.

a) _____

b) _____

3. List 3 things you should not do when being overtaken.

a) _____

b) _____

c) _____

4. Give 2 times when you are allowed to over take on the left.

a) _____

b) _____

The Driving Test

The following pieces of reading look at rules on parking a car.

The colour road marking that generally lets us know about where and when we are not allowed park is yellow.

A single yellow line means parking is not allowed during business hours stated on the information plate.

A double yellow line means no parking at any time.

You are never allowed to park on a motorway (except for breakdowns or when signalled by a garda to do so).

A symbol of a wheelchair means you are not allowed park there unless you have a disabled parking permit.

Gardaí or traffic wardens have the right to issue a parking ticket if you are illegally parked.



Finish the sentence with one word.

1. The road markings coloured in yellow tell us where we are not allowed _____.
2. A double yellow line means no parking at any _____.
3. You must have a disabled parking permit to park in an area with a symbol of a _____.
4. You are never allowed to park on a _____.
5. Parking tickets can be issued by either Gardaí or traffic _____.

Rules of the Road

Here are some words you will find in **The Rules of the Road**.



Find them in the wordsearch and put a circle around each one.

Hint: The words are either going across or down the page.
For example **stop** is going across the page.

—**stop**

clearway

crossing

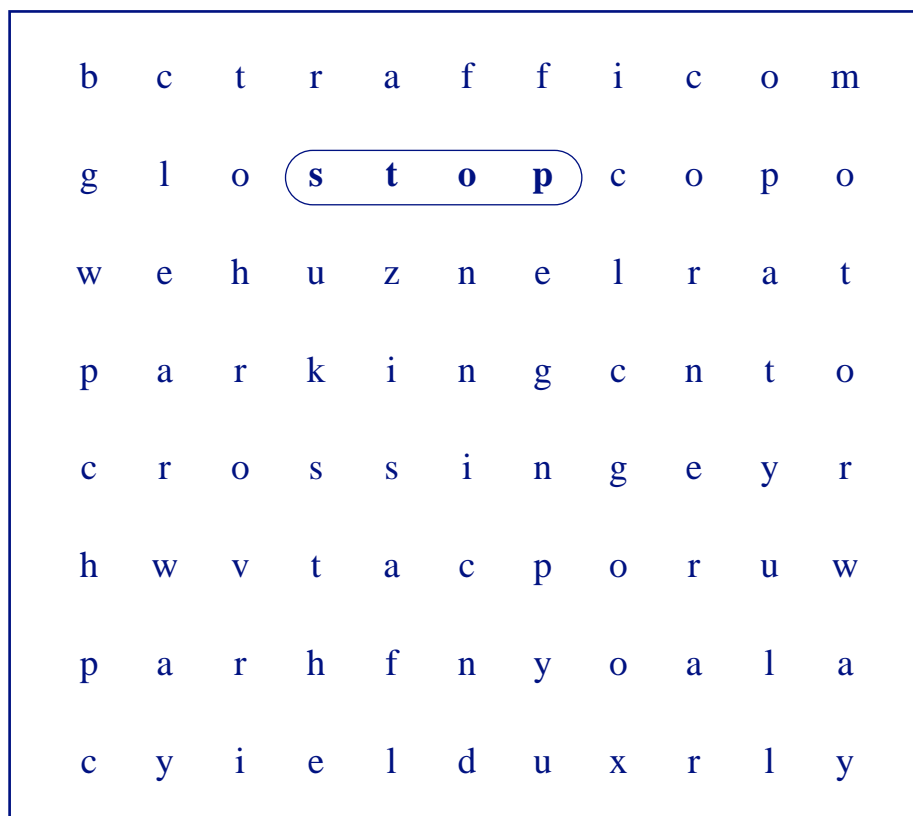
traffic

parking

corner

yield

motorway



Word Puzzle

clearway

traffic

yield

motorway

corner

parking

crossing

stop ✓



Unscramble the letters to make the words in the box.

The first one is done for you.

1. post stop
2. liedy _____
3. rafftic _____
4. orwaymot _____
5. ornerc _____
6. arkping _____
7. earclway _____
8. ssCroing _____



Fill in the gaps in the sentences by using the words from the box above.

1. It can be difficult to get a _____ space in the city.
2. You must always _____ to traffic already on a roundabout.
3. Your car could be towed away if you park on a _____ .
4. Always cross the road at a pedestrian _____ .
5. Driving can be tiring when you are stuck in a _____ jam.
6. Motorists must always _____ when the lights turn red.
7. If you break down on the _____ switch on your hazard lights.
8. Parking on a _____ is illegal.

Road Signs



Match the signs to the words. The first one is done for you.

Road Works Ahead

No Left Turn

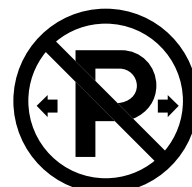
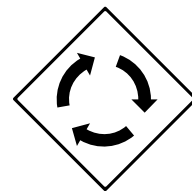
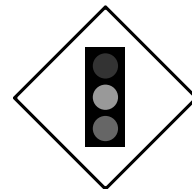
Roundabout Ahead

Slippery Stretch of Road Ahead

Traffic Lights Ahead

School Wardens Sign

No Parking



Road Signs



Look at these signs and tick their correct meaning.

(a) **Keep Left**

(b) **No Left Turn**

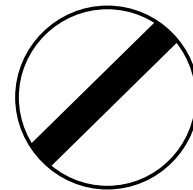
(c) **No Entry**



(a) **End of Speed Limit**

(b) **Clearway**

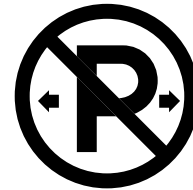
(c) **Taxi Rank**



(a) **No Parking at certain times**

(b) **No Parking at any time**

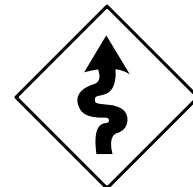
(c) **Parking permitted**



(a) **Series of Dangerous Bends ahead**

(b) **Roundabout Ahead**

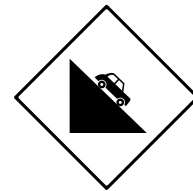
(c) **Dangerous Corner Ahead**



(a) **Steep Descent Ahead**

(b) **Slippery Stretch of Road Ahead**

(c) **Road Works Ahead**



(a) **Level Crossing Ahead**

(b) **Low Bridge Ahead**

(c) **Two-Way Traffic**



Creative Writing - The Driving Test



Write a conversation piece for the photo.



Writing a Card

Theresa is sitting her driving test. Her friends write her a good luck card. Here are some of the greetings they could use.

Best of Luck

You can do it

Wishing you good luck

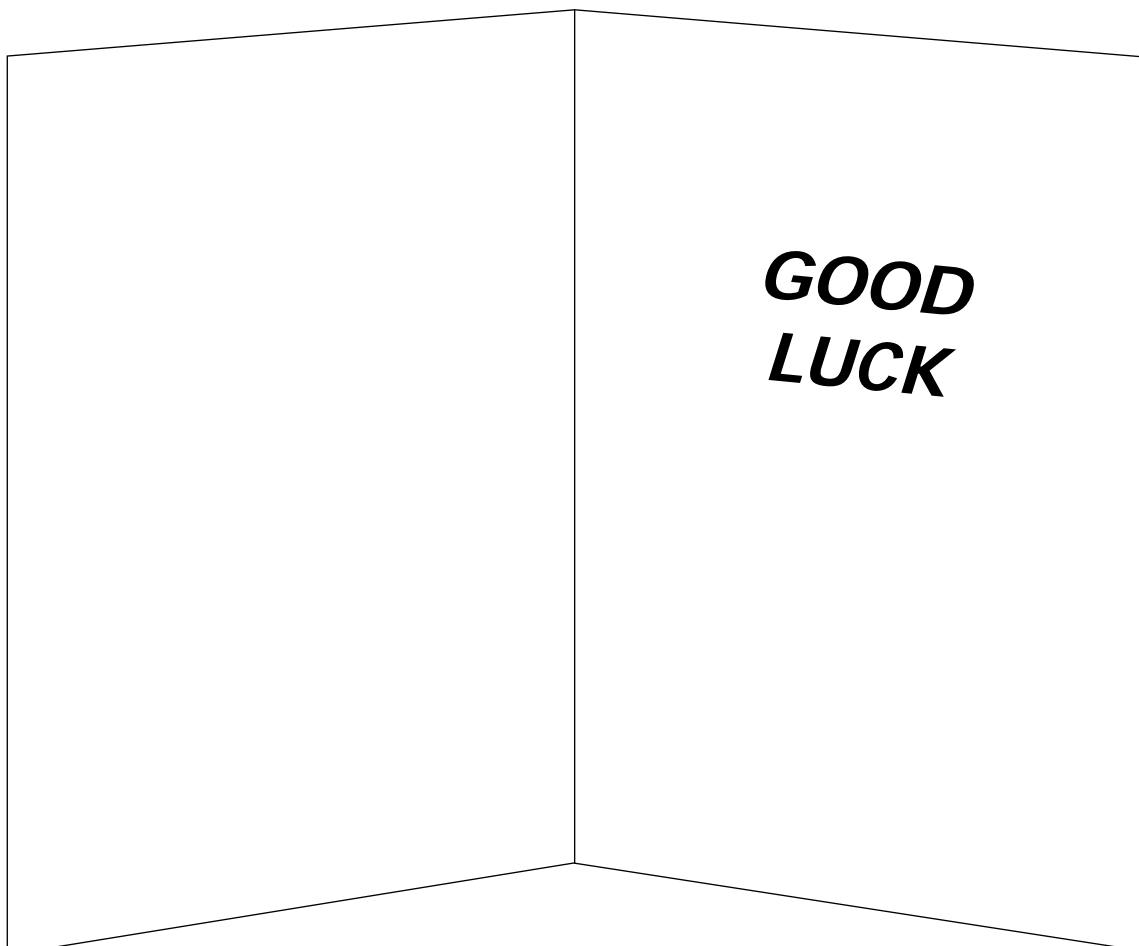
Hope all goes well

Wishing you success

Best wishes



Have a go! Fill out the good luck card below.



Word Building

Sometimes we can add a prefix or bit to a word to change its meaning or to make a new word.

For example:

Prefix		rootword		
↓		↓		
un	+	wise	=	unwise
dis	+	appear	=	disappear

Often the opposite meaning of the word is formed by adding a prefix.



Put the prefix *un* before the underlined words to form their opposites. The first one is done for you.

1. The assistant was helpful to the old lady.
The assistant was unhelpful to the old lady.
2. The child was kind to his pet rabbit.
The child was _____ to his pet rabbit.
3. I was happy with my results.
I was _____ with my results.

Word Building

4. The new bed is quite comfortable.

The new bed is quite _____ .

5. This beach is safe for swimming.

This beach is _____ for swimming on.



Choose the correct prefix to make the words opposite in meaning.

un

dis

For example: un easy _____ similar

_____ regard _____ certain

_____ grateful _____ aware

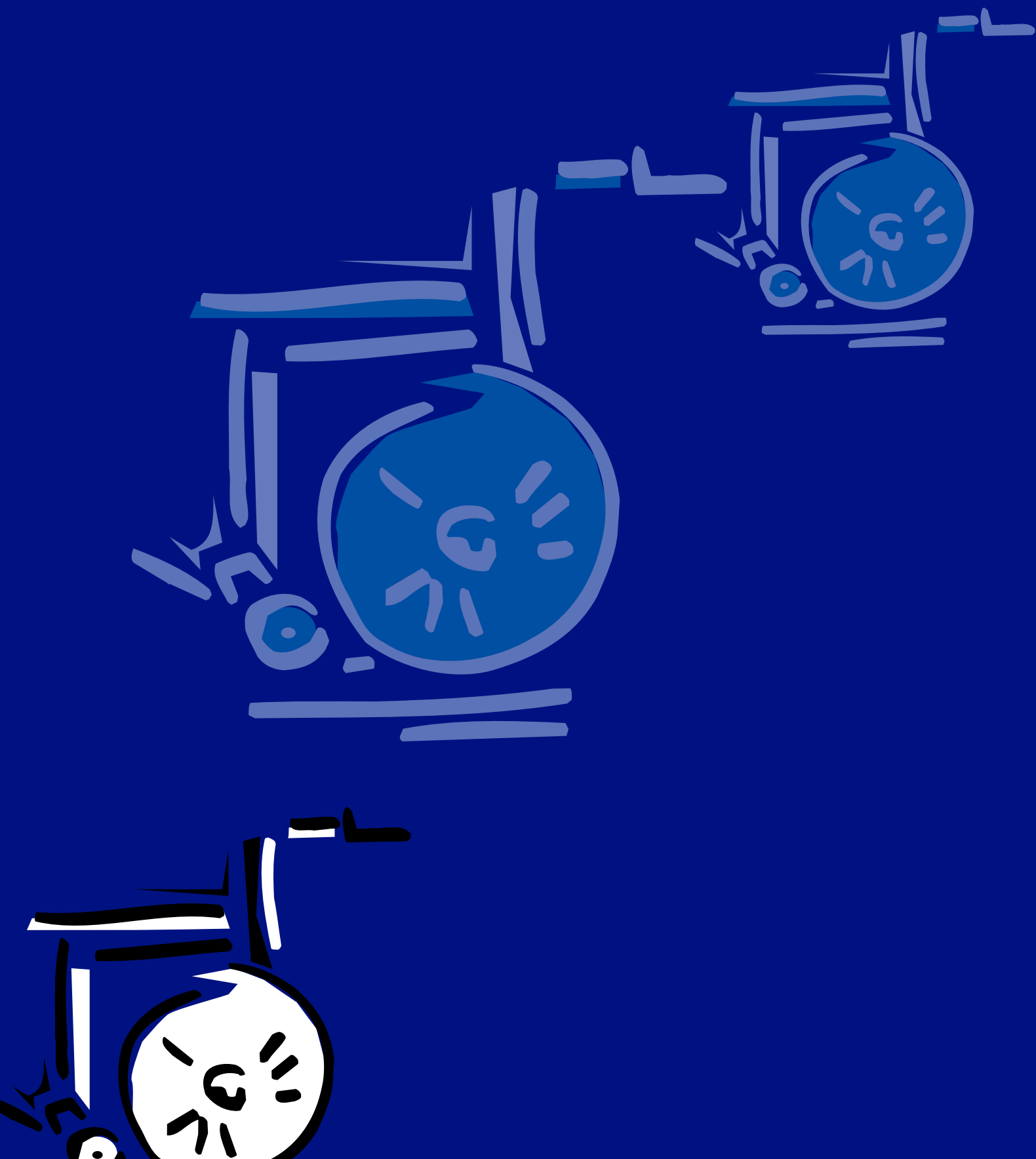
_____ appear _____ comfort

_____ popular _____ important

_____ usual _____ please

PROGRAMME 8

Going to the Hospital



Going to the Hospital





Programme 8: Going to the Hospital

In this TV programme 'A Spoonful of Sugar', Darren goes to the hospital for a check up after his tonsils were taken out. As we follow the family through the hospital visit, we learn about formal letter writing, taking short notes and reading instructions.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Reading letters**
- **Writing a note**
- **Filling in forms**
- **Understanding signs**
- **Reading labels**
- **Capital letters and full stops.**

Symbols

WRITE	
READ	
SUPPORT BOOK	
TIP	

For help with the worksheets

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and

use the support book.



Letter from the Hospital



34 Seapark Avenue,
Baldoye,
Dublin 13.

23rd October 2000

Dear Mr. Byrne,

A bed has been reserved for you in the General Medical Ward under the care of Dr. G. Hayes. Please attend the hospital before 11.30 a.m. on Thursday 10th November.

If you are unable to come for admission on that day, please telephone the Admissions Office as soon as possible at 01-7892xxx. A new admission date will be arranged for you.

Yours sincerely,

Tom O'Connor
Admissions Officer.



Underline the following pieces of information.

1. The ward the bed will be in.
2. The name of the doctor taking care of him.
3. The date and time of admission.
4. The phone number of the Admissions Office.

Letter from the Hospital



Dear Parents/Guardian,

A bed has been booked for your child in the day unit.

Please confirm your admission by signing and returning the confirmation slip.

If your child has been in contact with any of the following illness over the past six weeks please telephone the Admissions Officer at 01- 1234567.

Whooping Cough

Measles

German Measles

Chicken Pox

Mumps

Yellow Jaundice

We would ask you to take note of the following:

- a) Please go with your child to the hospital as only parents/legal guardians may sign the consent form.
- b) Unfortunately, brothers and sisters cannot be accommodated in the day unit.
- c) We recommend that you bring something to read with you to pass the time while your child is being treated.

We look forward to meeting you. Please contact us if you need any further information.

Yours sincerely,

Mary Shields

Mary Shields
Admissions Officer.



Answer the following questions.

1. What must you do to let them know you will be there on the day?

2. If your child has just had chicken pox what must you do?

3. Why is it important that a parent or legal guardian go to the hospital with the child?

4. Do you need to get someone to mind your other children?

5. Make a list of the things you would need to bring.

Writing Notes



Hi, this is Maureen here. Could you give a message to Catriona?

Would she be able to pick Michael up from school on Friday? I have to take Darren back to St. Agnes's Hospital for a check up and I might get delayed. Thanks.



Leave a message for Catriona on the memo sheet.

MEMO

To: _____

From: _____

Message: _____

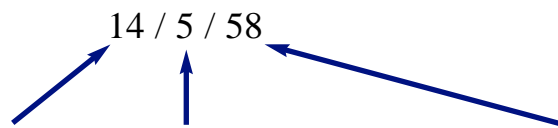
Filling in Forms

On a form you are often asked for your date of birth, that is the day, month and year you were born.

Date of birth is sometimes written in its shortened form as **D.O.B.**

When asked on a form for our **D.O.B.** we simply write as follows:

14 / 5 / 58



This means the 14th day of the 5th month (May) in the year 1958.

Another example is: 21 / 11 / 73 which means the 21st day of the 11th month (November) in the year 1973.



Now try these:

30th June 1984 D.O.B. _____

1st October 1969 D.O.B. _____

17th April 1943 D.O.B. _____

23rd December 1990 D.O.B. _____



Complete the form using **BLOCK CAPITALS**

Surname: _____ **First Name:** _____

Address: _____

Phone No.: _____ **D.O.B.** _____

Filling in Forms

Sometimes you can be asked to fill in your date of birth in boxes like this:

--	--	--	--	--	--	--	--

Day Month Year

If you were born on 23rd October 1961 fill in the boxes like this:

2	3	1	0	1	9	6	1
---	---	---	---	---	---	---	---

Day Month Year

If you were born on 6th May 1974 fill in the boxes like this:

0	6	0	5	1	9	7	4
---	---	---	---	---	---	---	---

Day Month Year



Fill in the form. Remember to put only one letter in each box.

Surname:

--	--	--	--	--	--	--	--	--	--

Mr./Mrs./Ms.

First Name:

--	--	--	--	--	--	--	--	--	--

--	--	--

Address:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

D.O.B.

--	--	--	--	--	--	--	--

Understanding Signs



Match the signs to the words.

Poison



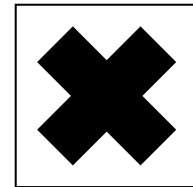
Public Telephone



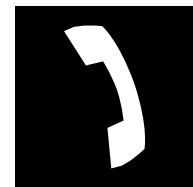
Harmful



No Smoking



Ladies Toilet



Not Drinking Water



Reading Labels



CALPOL

Infant Suspension

Contains Paracetamol

Dose: **Up to 4 times a day if necessary.**

Do not exceed the stated dose.

AGE	DOSAGE
Under 3 months	A 2.5 ml (half a 5ml spoonful) dose is suitable for babies who develop fever following vaccination at 2 months. In other cases, use only on doctor's advice.
3 months to under 12 months	Half (2.5ml) to one 5ml spoonful
1 year to under 6 years	One to two 5ml spoonfuls

CONTAINS PARACETAMOL

Do not take with any other paracetamol containing products

Label 1

Label 2

24 Tablets

BN: 005020

Solpadeine

SOLUBLE TABLETS

USE BY: 03/2004

Power to Hit Pain... Where it Hurts

Label 3

Nurofen Tablets (Ibuprofen)

Nurofen rapidly relieves pain, reduces inflammation and lowers temperature. Fast and effective in the relief of headaches, dental pain, period pain, backache, muscular pain, cold and flu symptoms and feverishness.

DOSAGE

Adults and children over 12 years:

Initial dose 2 tablets (400mg) taken with water, then if necessary, 1 or 2 tablets (200 or 400mg) every four hours.

Do not exceed 6 tablets (1200mg) in any 24 hrs.

Not suitable for children under 12 years of age.

Reading Labels



Read the labels and put a circle around the correct answer.

1. Label 1

One to two 5 ml spoonfuls of Calpol is suitable for:

- a) Newborn babies
- b) Children under 12 months
- c) Children aged 1 year to under 6 years

2. Label 1

Calpol can be taken:

- a) up to 4 times a day
- b) up to 2 times a day
- c) up to 6 times a day

3. Label 2

Solpadeine tablets must be used by:

- a) 05/2004
- b) 10/2004
- c) 03/2004



4. Label 3

When taking Nurofen tablets do not exceed:

- a) 10 tablets in 24 hours
- b) 6 tablets in 24 hours
- c) 3 tablets in 24 hours

Capital Letters

When do we use capital letters?

One of the times we use a capital letter is when we write the days of the week and the months of the year.

So the first month of the year is always written as **J**anuary with a capital J. We always use a capital M in **M**onday.

Some of the capital letters have been left out in the passage.



Circle the words that should start with a capital letter.

The note said to meet on tuesday, outside the main gate. I knew the place. Every year since I moved we met here, on the first monday of april. This year she sent a short note. Need to change the day. How about the tuesday? Sure I thought. What difference did it make?



Make a list of your important dates.

For example: 23rd January - Peter's birthday



The Full Stop

A full stop goes at the end of every sentence.

There are two sentences in each of the following.



Write out the sentences putting in the full stops and capital letters.

1. christmas in Dublin was Christmas no matter what trouble or war was
on toys were very scarce in all homes during the very poor times

2. rag dolls and wooden toys were the usual ones for girls and boys
stockings were hung up on Christmas Eve no matter how bleak
the outlook

Paddy Crosbie's *Your Dinner's Poured Out*

PROGRAMME 9

Saturday at the Pictures



Saturday at the Pictures

Programme 9: Saturday at the Pictures

In this TV programme, 'The Perfect Picture', Mick and Orla are a fairly typical twenty something couple trying to get together the price of a deposit on a house. So a night out is often a trip to the pictures. We see them scan the papers, organise getting there, get money from an ATM and finally decide on where to eat afterwards.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Using an Automatic Teller Machine (ATM)**
- **Reading cinema listings, bus timetables and menus**
- **Creative writing**
- **Breaking up words.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



For help with the worksheets

Contact the freephone tutor support line at **1800 20 20 65**

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and

use the support book.



Automatic Teller Machine (ATM)

You need £40 for a night out. Your identification or pin number is 4590.



Fill in the boxes below to get your cash.

Step 1

Please enter your Personal Identification Number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------

Step 2

Do you require an advice slip?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Step 3

Please select an option

<input type="checkbox"/> 10	80	<input type="checkbox"/>
<input type="checkbox"/> 20	100	<input type="checkbox"/>
<input type="checkbox"/> 40	other amounts	<input type="checkbox"/>
<input type="checkbox"/> 60	other services	<input type="checkbox"/>

The Metropole

Gladiator (15)

15.10 16.50 17.40 20.15

Saving Grace (15)

16.40 19.20 21.30

Magnolia (18) 20.40

Down to You (15)

18.05 20.25

Kevin and Perry Go Large (15)

16.00 18.35

Scream 3 (18) 22.10

Elmo in Grouchland (G) 16.10

BOX OFFICE OPENS

Mon-Thur 12.00 - 20.00



Put a circle around the correct answer.

1. **MAGNOLIA** is showing at:
 - a) 16.00
 - b) 18.15
 - c) 20.40
2. **ELMO IN GROUCHLAND** is showing:
 - a) once a day
 - b) every 2 hours
 - c) twice a day
3. **SCREAM 3** is suitable for:
 - a) children
 - b) people over 15 years of age
 - c) people over 18 years of age
4. **The Box Office** opens:
 - a) Sunday only
 - b) Mon-Thur 12.00-20.00
 - c) Mon-Fri 9.30-12.00

The Cinema

IRG

CINEMAS

Green Centre
Greenpark Street

Advance Booking
10am-8pm Daily

(01) 874 xxxx

MISSION IMPOSSIBLE 2 (15)

1.00 3.00 5.30 8.00 9.00

THE PATRIOT (15)

3.15 7.00 9.10

CHICKEN RUN (PG)

3.00 5.50 8.50

THREE TO TANGO (15)

4.10 8.15

STUART LITTLE (GEN)

3.40 6.30

FANTASIA 2000 (GEN)

12.40 3.30 5.50

DRIVE ME CRAZY (12)

3.10 6.00

GLADIATOR(15)

1.10 3.30 9.10

POKEMON (GEN)

12.30



Answer the questions.

1. Is the film **THREE TO TANGO** suitable for 12 year olds?

Yes ☐ No ☐

2. Write down the times **STUART LITTLE** is showing.

3. If you miss the 5.30 showing of **MISSION IMPOSSIBLE 2** at what time can you see the next performance?

4. At what time during the day can you phone to make a booking?

Writing



Write a few lines about a film you saw in the cinema or on TV.

Below are some ideas you could write about:

- the main actors
- what the story was about
- whether or not you enjoyed the film
- you could give the film a **star rating**.

For example:

* Poor

** Average

*** Worth staying up for

**** Not to be missed

The Bus Timetable

49

From Eden Quay

CITY CENTRE (Eden Quay), Harold's X
TALLAGHT (The Square)

MONDAY TO FRIDAY

1146	1700
1210	15
34	30
58	45
1322	1800
46	30
1410	1900
34	30
58	2000
1515	30
30	2100
45	45
1600	2220
15	2300
30	30



Fill in the boxes.

1. If I arrived at the bus stop at 13.30 I could catch the bus at

2. If I arrived at the bus stop at 15.20 I could catch the bus at

3. If I arrived at the bus stop at 20.10 I could catch the bus at

4. If I arrived at the bus stop for the last bus I could catch it at

The Bus Timetable

17A From Finglas

FINGLAS Ballymun, Santry, Kilmore,
Coolock, **KILBARRACK**

MONDAY TO FRIDAY

0630	1200
0700	20
15	40
35	1300
0800	20
10	40
25	1400
0900	20
20	35
40	50
1000	1510
20	25
40	40
1100	55
20	1610
40	25



Answer the questions.

1. It's 11.30. When is the next bus due? _____
2. Amy has just missed the bus at 14.20. What time will she catch the next bus? _____
3. What time does the first bus leave at? _____
4. Tom is late. He rushes out of the house at 08.05. When is the next bus?

Reading a Menu

<p>Lunch Special €5.70</p> <p>Vegetable Soup</p> <p>.....</p> <p>Shepherd's Pie</p> <p>Served with 2 Vegetables</p> <p>.....</p> <p>Fruit Salad and Cream</p> <p>.....</p> <p>Tea or Coffee</p>



Put a ✓ in the boxes true or false.

True False

- | | | |
|---|--------------------------|--------------------------|
| 1. For starter you have a choice of soup. | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. You will get 2 vegetables with your main course. | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The dessert is rhubarb tart with cream. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Tea and coffee costs extra. | <input type="checkbox"/> | <input type="checkbox"/> |

Reading a Menu

Wednesday Lunch Menu €8.25

Honeydew Melon

Chicken soup

.....

Roast Beef

Roast Potatoes

Cauliflower and Carrots

Or

Fillet of Plaice

Baked Potatoes

Green Beans and Turnip

.....

Apple Pie and Cream

Jelly and Custard

.....

Tea or Coffee



Answer the questions.

1. To start with you can order

2. What fish can you have for your main course?

3. Which of the desserts is served with cream?

4. Are the tea and coffee included in the price of the lunch?

Breaking up Words

Words can be broken up into syllables. A syllable is the smallest part of a word which can be said on its own.

For example : stran / ger

1 2

a / part / ment

1 2 3

pic / ture

1 2

Say these words and see if you can hear each syllable:

beginning

umbrella

party

Say the words below then break them up into syllables.



Write down the number of syllables in each word.

The first one is done for you.

Word	Syllables	Number of Syllables
together	<i>to / get / her</i>	3
Wednesday		
important		
September		
wanted		
congratulations		

Breaking up Words



Work out the months of the year.

The syllables have been mixed up.

tem ber sep _____

ary ru feb _____

vem no ber _____

u jan ary _____

ber de cem _____



See if you can match up the syllables in the box below to make words to fit into the sentences.

pic

nic

Mon

ty

day

par

ist

chem

1. The first day of the working week is _____
2. When it is your birthday you have a _____
3. Pack a lunch and go on a _____
4. You get medicine in the _____

PROGRAMME 10

Family Life



Family Life

Programme 10: Family Life

In this TV programme, 'A Family Affair', we follow Mandy and her two children Tori and Christion through a typical day. Mandy attends a weekly Read to Succeed class at the Dublin Adult Learning Centre and we see ways in which she increases her children's literacy skills in everyday situations. We also see Mandy writing a shopping list, visiting the children's library and reading a bed time story.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Writing and reading lists**
- **Reading signs**
- **Reading newspaper articles**
- **List of recommended children's books.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



For help with the worksheets

Contact the freephone tutor support line at **1800 20 20 65**

(Monday to Saturday 10a.m. - 4p.m.)

and

use the support book.



Writing Lists

Lists are useful for all sorts of reasons.

They can help us remember things and save time.

Tea Biscuits $\frac{1}{2}$ doz. eggs	Tuesday Phone Mary Post office Credit Union
--	--

You are visiting a friend and have decided to stay overnight.



Make a list of the things you would need.



--

Reading Lists

Supermarket List

Here is a list of things you may need to buy in the supermarket.



Write them under the correct heading below.

The first one is done for you.

soap ✓
tin of peas
yoghurts
pork chops
shampoo
apples
bananas
toothpaste
2 litres of milk
chicken
small sliced pan
cake



Dairy Products

Toiletries

Butcher Department

soap

Tinned Foods

Bakery

Fresh Fruit & Vegetables

Reading Signs

Here are some signs you will see in the supermarket.



Underline the mistake in each one.

**EXPRESS
CHEEK OUT**

**CAUTION
WET FLOUR**

**APPLES
5 FOR A POND**

**NO GODS
ALLOWED**

FROZEN FOOLS

**DOUBLE PINTS
WEEKDAYS**



Try and write the correct spellings.

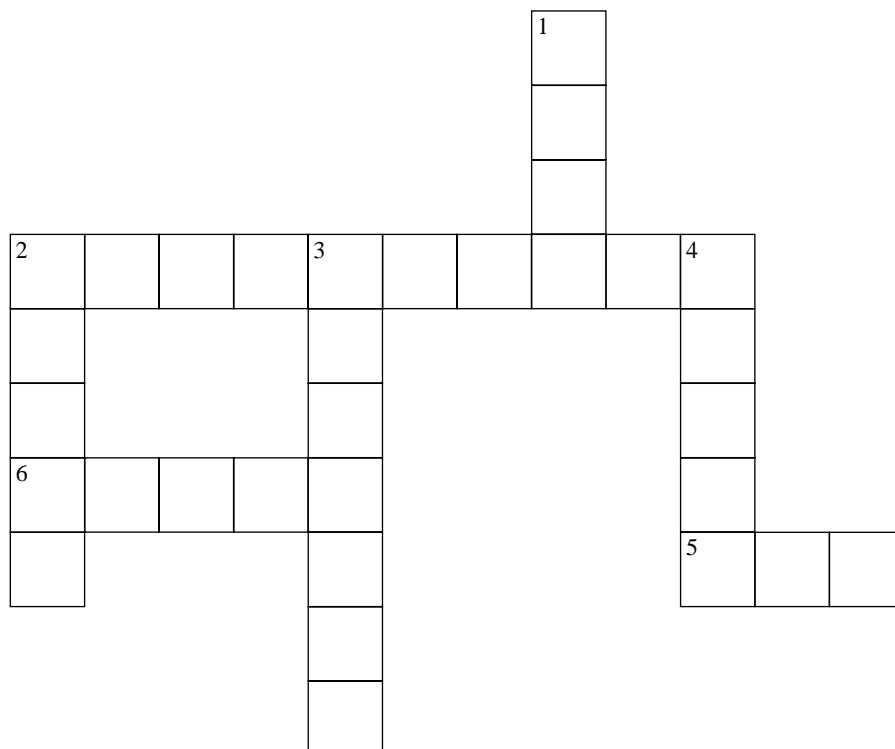
Crossword



Would you like to do a crossword? Try this one.

All the answers have to do with food.

If you need help with spelling don't forget to use your support book.



Across

2. A popular breakfast cereal beginning with the letter C.
5. You get a chocolate one at Easter.
6. One a day keeps the doctor away.

Down

1. Helps build healthy bones.
2. Nice on apple tart.
3. Where you keep frozen food.
4. Chips are very tasty with this.



Babies Love Books

Every child born in Ireland in the year 2000 will get a free bag of books from the government under their National Reading Initiative. The bag will include some nursery rhymes, a book in Irish and a young child's reader called 'The Very Big Caterpillar'.

The Initiative, which aims to encourage the general public to read more, has also got help from some well known people. The writer Maeve Binchy and radio star Joe Duffy will be on radio and television talking about their love of books and the importance of reading.

The National Reading Initiative was set up because of our bad results in a number of recent surveys. A study of reading levels in primary schools showed that up to one in ten primary pupils have reading difficulties.

Ireland also did badly in a survey of the adult population which showed that 25% of people found it hard to deal with everyday reading and writing activities. One in four adults found it difficult to read labels on medicine bottles showing which doses they should give to their children.

Some of these adults are improving their reading and writing in adult basic education centres run by the local VEC throughout Ireland. John, in his twenties, left school early and never did much reading until he joined his local centre in Kildare. "I'm getting more confident week by week" said John. "Getting the skills in reading encouraged me to go back and try for my Junior Certificate. I always wanted to get an education for myself".



Read the news article and answer the following questions.

1. What will every baby born in Ireland get this year?

2. What will the bag include?

3. What will the writer Maeve Binchy ask people to do?

Reading the Paper



4. Why was the National Reading Initiative set up?

5. What has John gained from improving his reading?

Irish parents are also concerned about their children's education and want to find ways of making sure they don't fall behind.



Here are some ideas:

- Take time to talk to your child
- Tell them stories
- Listen to them read
- Read to and with them
- Have books and magazines around the house
- Join the library.

What's Your Opinion?



Treats are rare for a mother and her three children living on £123 a week

by *Kitty Holland*

Yvonne wouldn't consider herself or her three children to be living in poverty, but feeding, clothing, educating and maybe giving them the odd treat on £123.10 a week is not easy. A single mother she lives with her three children in a local authority house in Tallaght, Co. Dublin.

"Every Thursday as soon as I get the allowance I go to the local shopping centre to get the shopping. You'd have to, otherwise you'd spend it in the local shop, and a long-pan is 89p there. It's only 49p in Dunnes."

"I'd spend about £70 a week in Dunnes - £8 on nappies, £8 on baby food. Then I'd get bread, cereals, vegetables and a lot of fruit. Yes, I'd be checking it up as I put it in the trolley. I have to because if I go

over at the till I'd be short for something else."

Household bills come to about £25 a week and she waits until the end of each month before buying clothes or shoes. "I do sometimes run short and then I have to go down to my mother to borrow a few bob. If I didn't have my family near I wouldn't cope. I don't know how mothers totally on their own do it."

On whether or not things have got any easier over the past few years, she says they have not. "I've seen no benefit. In fact it's probably gotten harder." When her first child was born she was getting £82.90 a week and now with two more she is getting £123.10. "No it was definitely easier making the money last five years ago."

Adapted from The Irish Times

What's Your Opinion?



What do you think?

Is it harder for some to live in Ireland today?

[illegible]

Recommended Children's Books

0 - 2 years

The Baby's Catalogue by Allan and Janet Ahlberg

Bartholomew Bear Stories by Virginia Miller for example *On Your Potty!*

Come on Daisy! by Jane Simmons

I Like it When... by Mary Murphy

Nursery Rhymes Collections like *Ride a Cock-Horse*
compiled by Sarah Williams

TIP

Look out for colourful books about animals and everyday events.

2 - 6 years

Anything by Shirley Hughes especially *Alfie Stories*

Anything by Martin Waddell especially *Can't You Sleep Little Bear?*

Guess how much I Love you? by Sam McBratney

Nursery Rhyme Collection for example *Pudding and Pie*,
Sing a Song of Sixpence compiled by Sarah Williams

Rosie's Walk by Pat Hutchins

TIP

Also look out for books and videos about characters on television, for example Barney and Postman Pat.

6 - 8 years

Anything by Roald Dahl like *The BFG*, *Matilda* and *The Witches*

Anything by Anne Fine especially *Stranger Danger?*

Anything by Dick King-Smith

Christy's Dream by Carolyn Binch

Enid Blyton especially *Secret Seven* and *Famous Five*

Compiled by The Children's and School's Section, Dublin City Libraries

Spelling Worksheet



Fill in the missing letters in the words below.

This is a word you put at the end of a letter.

Si ___ cer ___ ly

This day is in the middle of the week.

We ___ n ___ sday

This is the second month of the year.

Feb ___ ua ___ y



Put the prefix *un* or *dis* before the following words.

_____ happy

_____ fair

_____ satisfied

_____ obedient

_____ allow

_____ kind



Match these to make new words.

ash

hole

week

tray

key

end

moon

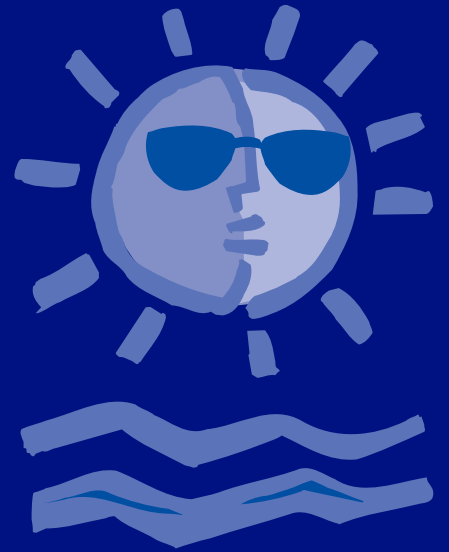
proof

water

light

PROGRAMME 11

Booking a Holiday



Booking a Holiday

Programme 11: Booking a Holiday

In this TV programme 'A Sunny Surprise', the McGraths decide to go on holiday! The parents have not been abroad since their honeymoon, and the kids have never been on a plane. We follow the family as they organise their holiday. We learn about reading a calendar and holiday brochures, and filling out forms.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Using a calendar**
- **Reading notices and holiday brochures**
- **Writing your signature**
- **Filling in forms**
- **Capital letters and full stops.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



For help with the worksheets

Contact the freephone tutor support line at **1800 20 20 65**

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and

use the support book.



The Calendar



Use the calendar to fill in the blank spaces.

The first month of the year is _____ .

On this calendar:

St. Patrick's day, 17th March is on a _____ .

Christmas day, 25th December is on a _____ .

The month of January has _____ days.

The months of April, J _____ , S _____ , and

N _____ have 30 days.

February is the only month with _____ .

Important days for me on this calendar are:

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Reading Notices



Staff Notice

As a result of the increase in accidents this year
there will be a meeting to discuss:

SAFETY IN THE WORKPLACE

on
Monday 6th November
at
9.30 a.m. sharp
in
the canteen

Tea/Coffee will be available at the start of the meeting.

All staff must attend



Put a ✓ in the correct box.

	True	False
1. The meeting is to discuss 'Hygiene in the Workplace'.	<input type="checkbox"/>	<input type="checkbox"/>
2. It will take place on 6th November.	<input type="checkbox"/>	<input type="checkbox"/>
3. Staff can attend if they are interested.	<input type="checkbox"/>	<input type="checkbox"/>
4. The meeting will take place in the canteen.	<input type="checkbox"/>	<input type="checkbox"/>
5. The meeting starts at 9.30 in the evening.	<input type="checkbox"/>	<input type="checkbox"/>

Reading Notices

You have been asked to put this notice on the staff notice board.



Underline the important information.

**Can we help
someone you know to improve
their reading and writing?**

Free and confidential service

For further information contact:

National Adult Literacy Agency (NALA)

Tel: (01) 8554332

Or your local V.E.C.

The Signature

Our signature is how we write our own name.

Our signature is used to: finish a letter
 sign official forms

TIP

We don't include Mr., Ms. or Mrs. in front of our signature.



Write your signature a number of times until you are happy with how it looks.

Occupation

Sometimes we see the word occupation on a form.

Occupation means our job.



Filling in Forms



Put a ✓ in the correct box.

1. Which are you?

- Mr. ☐
- Mrs. ☐
- Ms. ☐

2. What does **occupation** mean?

- your age ☐
- your job ☐
- if you are married or single ☐

3. Your **signature** is:

- how you write your own name ☐
- your address ☐
- your phone number ☐

4. What word also means **surname**?

- nick name ☐
- first name ☐
- last name ☐



Filling in Forms



Fill in the form.

Credit Union Ltd.

Married ☐

Please Tick ✓

Single ☐

Application for Membership

I hereby apply for membership of and agree to abide by the rules of the Credit Union Limited. I declare that the information given below by me is true and correct to the best of my knowledge and belief.

Name _____

(Block Letters)

Address _____

Date of Birth _____ Phone No _____

Occupation _____

Signature _____

The Algarve

Welcome to The Algarve!

**The Algarve is on Portugal's sunshine coast.
The resorts are lively with a lot to do for all
the family. Book now for better value.**



You have decided this is just what you need. A holiday in the sun.



Look at the prices below and answer the questions.

Marina Village		
Accommodation		One bedroom apartment
Number sharing		2 adults
Duration	1 week	2 weeks
June 11	405	519
June 18	405	519
June 25	418	532
July 2	418	545

Prices are quoted in euro (€).



1. How many adults can stay in a one-bedroom apartment?

2. A one-week holiday from June 18th will cost each adult

3. A two-week holiday from July the 2nd will cost each adult

4. What date would you need to go on to get a two-week holiday for €532?

Lanzarote

The Golden Gates Apartments are set in a quiet area and are ideal for families. There is a kiddies club 5 days a week and a wide range of shops. All apartments have pool and garden views.



You decide to go here on your holidays.



Look at the prices below and put a ✓ in the correct box.

Golden Gates				
Accommodation	2 Bedroom Apt.			
Number Sharing	4			
Number of Nights	7		14	
	ADULT	CHILD	ADULT	CHILD
1 May - 17 May	324	176	405	405
18 May - 31 May	367	227	443	227
1 Jun - 7 Jun	400	235	508	235
8 Jun - 21 Jun	405	240	519	240

Prices are quoted in euro (€).



- How many people can share a 2 bedroom apartment?

3 ☐
 5 ☐
 4 ☐
- A 14 day holiday from the 8th June will cost a child

€235 ☐
 €176 ☐
 €240 ☐
- A 2 week holiday from May 1st will cost each adult

€405 ☐
 €508 ☐
 €519 ☐
- €324 will allow an adult to travel for 7 days on

1st June ☐
 1st May ☐
 8th June ☐

Capital Letters

When do we use capital letters?

We use capital letters for the names and titles of people.

For example: **M**rs. **B**yrne, **D**r. O'**K**elly, and **T**aoiseach.

When on its own always write 'i' with a capital letter.

For example: If **I** were you, **I** would take the bus.

TIP

Remember we also use capital letters at the beginning of a sentence.



Rewrite the sentences putting in the capital letters.

a) i went to town with paul.

b) aine went with her class to meet the president



Some of the capital letters have been left out in the passage.



Circle the words that should start with a capital letter.

i never liked to cycle and kate knew it. She asked me how i was going to get to school without a lift from mr. turner next door. "If i were you i would get on the bike", she sniggered. The last time i had cycled with my best friend tom i had landed at the doorstep of doctor smith.

The Full Stop

A full stop goes at the end of every sentence.

There are two sentences in each of the following.



Write out the sentences putting in the full stops and capital letters.



1. there was no lights in the old bedroom or in any of the front rooms
there was only his mother living there now

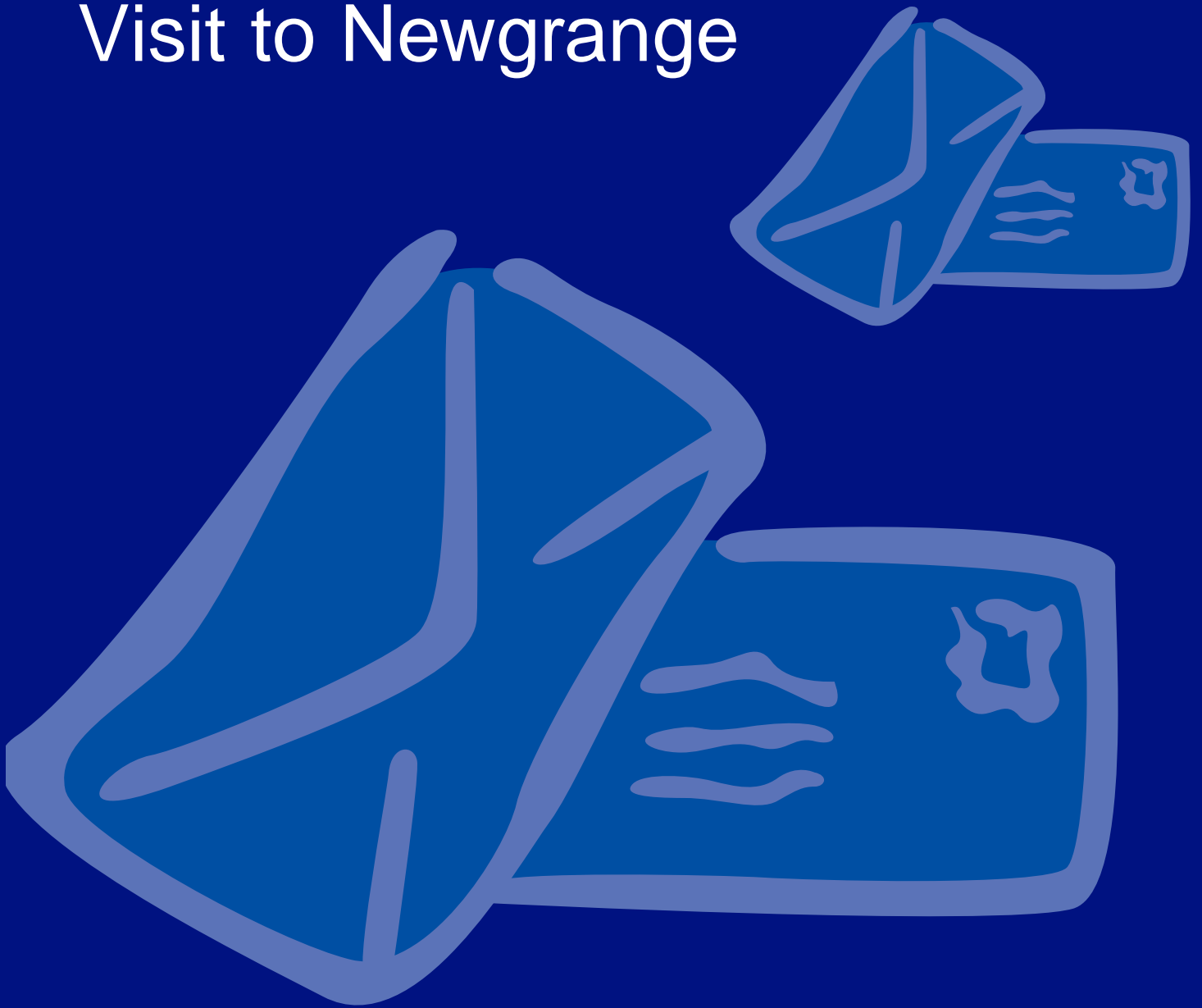
2. it was wednesday she would be watching coronation street

3. she had not missed it since 1967 she took the phone off the hook while
it was on

Roddy Doyle's *'Not Just For Christmas'*

PROGRAMME 12

Visit to Newgrange



Visit to Newgrange

Programme 12: Visit to Newgrange

In this TV programme, 'Postcards from the Past', the Return to Education class in Ballyfermot are planning a day trip to Newgrange in Co. Louth. This programme follows the preparations they have to make for the trip - map reading, making bookings, writing letters etc. We also get to meet some of the people in the class who explain how they have come to be involved in returning to learning.

The worksheets in this section are based on the learning points in the TV programme. They cover the following:

- **Writing a letter and a postcard**
- **Finishing a story**
- **Looking at maps and directions**
- **Creative writing**
- **Reading in order.**

Symbols

WRITE



READ



SUPPORT BOOK



TIP



For help with the worksheets

Contact the freephone tutor support line at **1800 20 20 65**

(Monday to Saturday 10a.m. - 4p.m.)

and

use the support book.



Writing Letters



JOB ADVERTISEMENT

From the Evening News
12/11/00

Trainee Manager

Required for busy
bar/night club in Killarney

For application form please write to:

**Paul Cullen
The Manager,
Hunter's House Hotel,
Killarney, Co. Kerry.**

SAMPLE LETTER

The address of the person who you are writing to

S Hill Road,
Cahirsiveen,
Co. Kerry.

14th November 2000

Hunter's House Hotel,
Killarney,
Co. Kerry.

Dear Mr. Cullen,

Please could you forward an application form for the position of Trainee Manager in Hunter's House Hotel, as advertised in the Evening News on 12th November 2000.

Yours sincerely,

John Byrne.

Your address

Date

Greeting

Closing

Content of letter

Your signature

Writing a Letter



Write a letter asking for an application form from the advertisement below.

From the Evening News

16/11/00

THE INN

Tullamore

Require

Full Time Cashiers

For application form please write to:

Terry Walsh

The Manager,

The Inn,

Tullamore, Co. Offaly.

Writing a Postcard



Writing a postcard is not the same as writing a letter.
Sometimes we don't even use full sentences.

The greeting could be:

Hi Everyone

Hello from Spain

Greetings from sunny Spain

Lots to do

Weather lovely

Wish you were here

Having a ball

The ending could be:

Love John

See you soon

Talk to you next week

Regards

Best wishes

Lots of love

Hello from Dingle,

Having a super time.
The weather is great
so far. Beach is
lovely. Will phone
when I get home.

Love Joan.

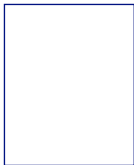
The Canavan Family,
22 Harbour Ave.,
Dublin Rd.,
Co. Dublin.

Writing a Postcard



Write a postcard to a friend.



	<div data-bbox="1225 1386 1359 1550" data-label="Image"></div> <div data-bbox="869 1644 1359 1953" data-label="Form"><hr/><hr/><hr/><hr/><hr/></div>
--	---

Finish the Story

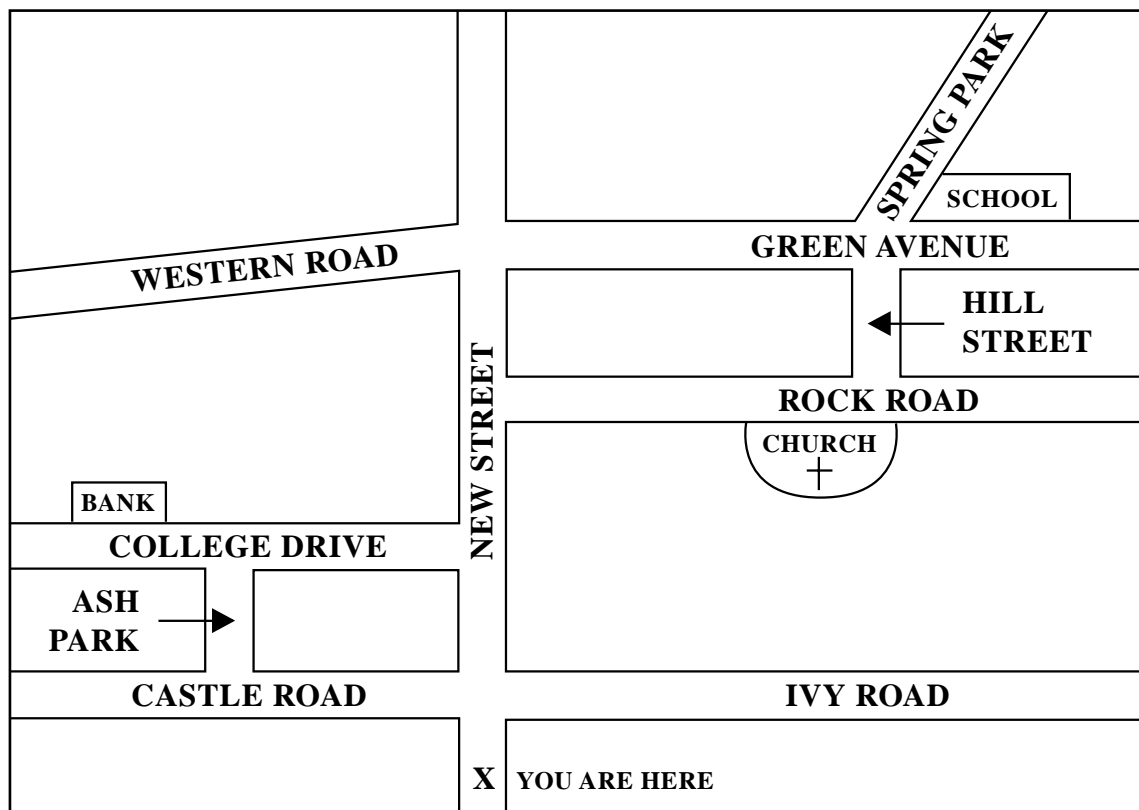


Write down what happened next.

At the same time every morning the old man walked slowly down the main street carrying his two battered suitcases. He never spoke to anyone. He just walked along with his head bent. No one knew where he was going or what he carried in the old suitcases. But today was different...

[illegible]

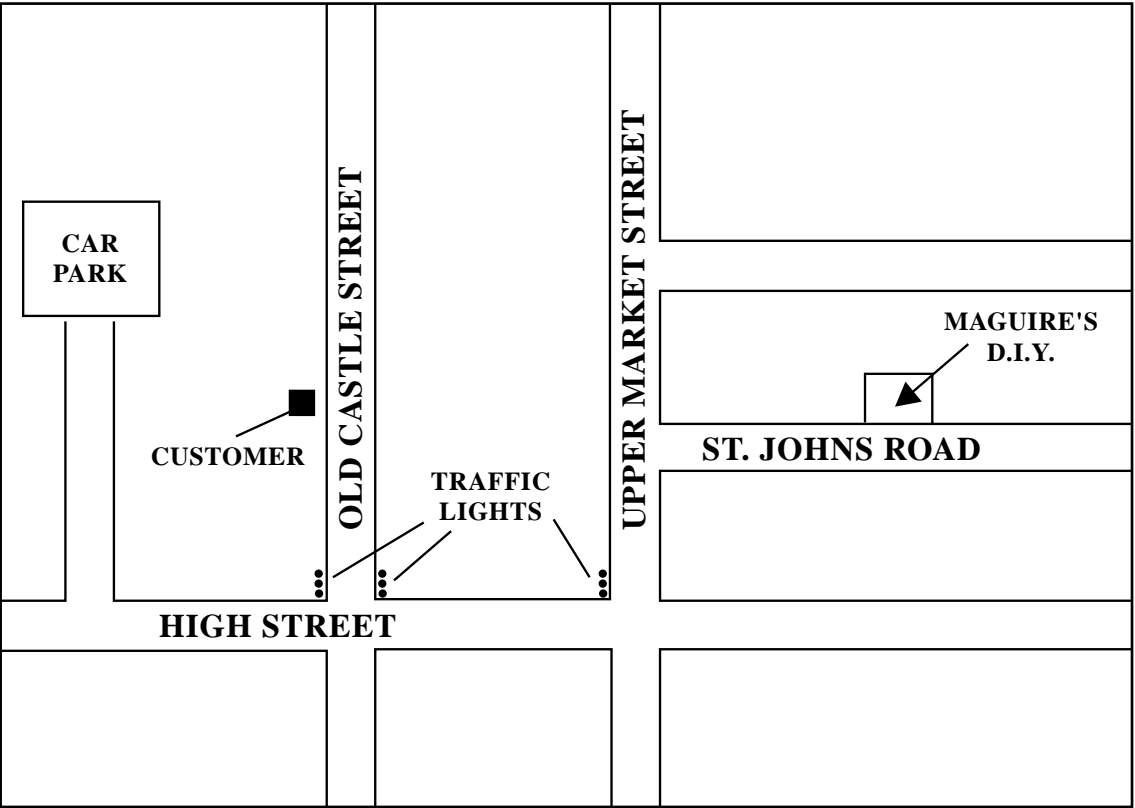
Looking at a Map



Look at the map above and answer the questions.
You are at X.

1. Which road is first on the right? _____
2. Which road is second on the left? _____
3. Which road is third on the right? _____
4. Which road would you be on if you took the second on the right and the first on the left? _____
5. What is on the corner of Green Avenue and Spring Park? _____
6. What building is on College Drive? _____

Giving Directions



You work in Maguire's D.I.Y. Store.

A customer is on Old Castle Street and asks for directions to the store.



What directions would you give?

Trip to Newgrange



On the trip people said:

"I'd like to be there, to be privileged to be there on the 21st to see it."

"I was fascinated ... I was struck by the free standing stones ... it was beautiful."

"I was amazed at it, really amazed at it...you'd never see that anywhere else."

"It frightened the life out of me."

Creative Writing



Write about a trip you went on.

[illegible]

The paragraphs in this news item are not in the right order.



Number them so they are in the correct order.

Attack on Businessman

☐

The man refused to let go and hit the youth with his umbrella.
The youth ran away in the direction of the city centre.

☐

He was walking towards the train station when the incident occurred. The teenager came up behind him and tried to snatch his briefcase from his hand.

☐

The Gardaí were called and the man was able to give a clear description of his attacker.

☐

A middle aged businessman refused to part with his briefcase when he was attacked by a youth on a city street last night.



National Adult Literacy Agency
76 Lower Gardiner Street
Dublin 1

TEL: (01) 855 4332

FAX: (01) 855 5475

EMAIL: literacy@nala.ie

WEBSITE: www.nala.ie

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