

Form for Nominations to the Board of NALA

This year the following vacancies occur on the Board:

- **Vice Chairperson (Blue form)**
- **Treasurer (Orange form)**
- **6 Member positions (Green form)**

Please note:

- Only current members of NALA can be elected to the Board.
- Those going forward for election must be nominated and seconded by two current members of NALA. Candidates have the opportunity to present at the AGM. If they cannot attend, at least one of the nominating members must be present at the meeting to speak on behalf of their candidate.
- If there are more nominations than places available on the Board, an election will take place at the AGM.

Information about involvement in NALA's Board

What is the role of the Board?

- Further the aim and objectives of NALA (as outlined in NALA's Constitution).
- Carry out decisions taken at meetings. Act on Resolutions passed at the Agency's Annual General Meetings.
- Oversee the smooth running of the Agency for example, its finances and staffing.
- Oversee the implementation of NALA's Strategic Plan (2020 - 2022).

How much time is involved?

- Up to eight meetings a year in Dublin. These meetings take place online during the COVID pandemic. Board member meetings normally last two hours. Officers may be required to commit more time where required.
- Attendance at some functions such as the Annual General Meeting and seminars.
- Subcommittees – involvement is at the discretion of members. There are usually seven meetings a year, two hours per meeting.
- Preparing for meetings – about two hours per meeting.

Board members do not have to get involved in the day to day work of the Agency.

Board Members must have

- An interest in and experience of adult literacy – as a learner, volunteer, practitioner, manager.
- An interest in and or experience of organisations – staff and financial management.

NALA organises induction and governance training for all new Board members.

For any further information please contact Niamh O'Connor, NALA Corporate Services Officer by email noconnor@nala.ie or by phone 01-4127905

To make a nomination

- Enter the names of those you wish to nominate on the attached form(s).
- Include two passport size photographs for each candidate nominated.
- Each photograph must be signed on the back by the candidate.

Deadline for Nominations to the Board – Wednesday 24 March 2021.

Please return the form to NALA by

- **email** to: literacy@nala.ie or
- **post** to: Freepost, NALA, Sandford Lodge, Sandford Close, Ranelagh, Dublin 6

Nominations for VICE CHAIRPERSON of NALA's Board

40th Annual General Meeting of NALA

24 April 2021

Please return this form to NALA by:

- **email** to: literacy@nala.ie or
- **post** to: Freepost NALA, Sandford Lodge, Sandford Close, Ranelagh, Dublin 6.

Closing Date:

Wednesday 24 March 2021

Name of

Candidate:

Address of

Candidate:

Proposed by:

If you represent an organisation member of NALA, please provide the name of your organisation here:

Seconded by:

If you represent an organisation member of NALA, please provide the name of your organisation here:

Nominations for Treasurer of NALA's Board

40th Annual General Meeting of NALA

24 April 2021

Please return this form to NALA by:

email to: literacy@nala.ie or

post to: Freepost NALA, Sandford Lodge, Sandford Close, Ranelagh, Dublin 6.

Closing Date:

Wednesday 24 March 2021

**Name of
Candidate:**

**Address of
Candidate:**

Proposed by:

If you represent an organisation member of NALA, please provide the name of your organisation here:

Seconded by:

If you represent an organisation member of NALA, please provide the name of your organisation here:

Nominations for Member of NALA's Board
40th Annual General Meeting of NALA
24 April 2021

Please return this form to NALA by:

email to: literacy@nala.ie or

post to: Freepost NALA, Sandford Lodge, Sandford Close, Ranelagh, Dublin 6.

Closing Date: **Wednesday 24 March 2021**

Name and Address of Candidate	Proposed by: (if you are an organisation member provide your organisation's name)	Seconded by: (if you are an organisation member provide your organisation's name)
1.		
2.		
3.		
4.		
5.		
6.		