

**National Adult Literacy Agency
(the “Company”)
42nd ANNUAL GENERAL MEETING
ADDITIONAL NOTES**

Dear Member,

Please find enclosed additional information regarding the 42nd Annual General Meeting (“AGM”) of the National Adult Literacy Agency (the “Company”). This meeting will be held at **11am on Saturday 13 May 2023 in the Ashling Hotel, Parkgate Street, Dublin 8, D08 P38N.**

Particular points to note are the following:

1. Members’ entitlement to attend and vote at the AGM:

- Only those Members whose names are on the Register of Members on the date that notice of a general meeting of the Company is sent, will receive notice of the AGM. Members whose names are entered on this Register not less than one month before the date of a general meeting will be entitled to attend and vote at that general meeting.
- No Member shall be entitled to vote at any general meeting unless they have paid all membership fees immediately due to NALA.
- Members present shall have the following number of votes:
 - Members that are individuals shall have one vote; and
 - Members that are Small Organisations or Large Organisations shall have three votes.
- Non-Members may attend general meetings unless a majority of the Members attending the general meeting votes otherwise.

2. Election of Directors and Officers

- Members running for election shall be nominated and seconded by two Members of the Company. Such nominations shall be sent to NALA’s office no later than 30 days before the general meeting when elections are to take place.

- At least 14 days before the general meeting at which Directors / Officers are to be elected, Members will be provided with the list of candidates running for election.
- Where necessary, votes cast in an election for Directors or for the Officer positions of Chairperson, Vice-Chairperson or Honorary Treasurer shall be cast by way of secret ballot.

As detailed in the table below, NALA has received eligible nomination forms from the following four individuals for Officer and Director positions on the Board:

Candidate	Position	Proposed by	Seconded by
Maria O’Gorman	Vice-Chairperson	Bernie Broderick (representative of Duagh Family and Community Resource Centre) and Margaret Kelly, NALA Chairperson	Michelle O’Connell (representative of Duagh Family and Community Resource Centre) and Patricia Nolan, NALA Director
Ciaran Casey	Honorary Treasurer	Pat Ayton, NALA Secretary	Lynne Keery, NALA Director
Catherine Devlin	Director	Margaret Kelly, NALA Chairperson	Pat Ayton, NALA Secretary
Paula Tiller	Director	Eleanor Neff, NALA Director	Maggie O’Sullivan Graham, NALA Member

As there:

- is only 1 nomination for the Vice-Chairperson and Honorary Treasurer positions, Maria and Ciaran will be considered re-elected to these positions.
- are two places available for Directors on NALA's Board and only two nominations:
 - Catherine will be considered re-elected to serve as a Director
 - Paula will be considered elected to serve as a Director

At the AGM, each candidate will be asked to:

- introduce themselves; and
- say why they are looking to be re-elected or elected to the Board.

In the meantime, you can [find further information about Catherine, Ciaran and Maria on the NALA website.](#)



Paula Tiller is the Adult Literacy for Life Regional Literacy Coordinator in Kerry. She has been involved in literacy since 2001, first working with groups and communities and then volunteering as a one-to-one literacy tutor. Having literacy as social practice at the heart of her teaching, Paula has co-developed themed literacy programmes in personal development, making and selling crafts, creative writing, and biodiversity and sustainability. She is an advocate for integrating literacy and Universal Design for Learning across the adult and further education sector. She worked as a NALA distance learning tutor and has delivered workshops at NALA student days and tutor days. She has completed the South East Technological University (SETU) Waterford Higher Certificate of Arts in Literacy and is currently engaged in a Master's in Education that she hopes will contribute to environmental literacy being recognised as a core strand of literacy.

Questions?

If you have any questions about the AGM, please contact Michelle Reade, Governance and Compliance Office, memberships@nala.ie or 01 255 1870.