



National Adult Literacy Agency

Áisíneacht Náisiúnta Litearthachta do Aosaigh

# **Audit, Risk and Finance Subcommittee**

**Expressions of Interest for new member**

**Deadline for expressions:**

Friday 24 November 2023

## **About the National Adult Literacy Agency (NALA)**

The National Adult Literacy Agency (NALA) is a registered charity committed to ensuring that people with unmet literacy, numeracy and digital skills needs can fully take part in society and have access to learning opportunities that meet their needs.

These unmet needs have devastating consequences for individuals, communities and the economy. People at the lowest literacy and numeracy levels earn less income, have poorer health and are more likely to be unemployed.

Since we were set up by volunteers in 1980, we have been a leading campaigning and advocacy force on adult literacy issues. We are involved in tutoring services, online education, developing teaching materials, professional development, policy making, research and campaigns to raise awareness of the causes, extent and responses to adult literacy difficulties in Ireland.

NALA is a company limited by guarantee. We receive funding from SOLAS, the further education and training authority in Ireland, which enables us to staff a national office in Dublin and carry out our work. We also receive funding for specific projects, research and development work.

See [www.nala.ie](http://www.nala.ie) for more information.

## **About the Audit, Risk and Finance Subcommittee**

The Audit, Risk and Finance Subcommittee takes delegated responsibility on behalf of the Board for ensuring that there is a framework for:

- accountability
- examining and reviewing all systems and methods of control both financial and otherwise including risk analysis and risk management
- ensuring that NALA is complying with all aspects of the law, relevant regulations and good practice.

## **About the position**

We are seeking an individual to join our Audit, Risk and Finance Subcommittee of NALA's Board. This is a volunteer role.

We are looking for someone with:

- practical knowledge and experience in financial management or accountancy
- expertise in risk management.

The successful candidate will be expected to join 5-6 subcommittee meetings per year for an initial term of 2 years. The meetings will be predominantly virtual but in person attendance may be requested from time to time. The meetings are usually two to two and a half hours long.

This is a unique opportunity to apply your experience and skills to make a difference in NALA's work and the individuals and organisations that it impacts

## **Expressions of Interest**

### 1. Have questions?

Contact us at [recruitment@nala.ie](mailto:recruitment@nala.ie) with any questions you might have

### 2. Express your interest

Contact us at [recruitment@nala.ie](mailto:recruitment@nala.ie) to express your interest. Tell us:

- about yourself
- why you are interested
- what makes you suitable to our Subcommittee

### 3. Selection

Attend an introductory meeting with 2-3 members of NALA Staff and Board to discuss your experience and confirm your suitability.

### 4. Onboarding

The successful candidate will be provided with further information to allow them to actively participate in the next meeting of the subcommittee.

**NALA does not require the assistance of any agencies to fill our vacancies.**