

National Adult Literacy Agency

(the “Company”)

43rd Annual General Meeting

Notice

Notice is hereby given that the 43rd Annual General Meeting of the Company will be held at 11am on Tuesday 28 May 2024 at the Richmond Event and Education Centre, No.1 North Brunswick Street, Dublin 7, D07 TH76.

It will be held for the following purposes:

Ordinary Resolutions

To consider, and if thought fit, to pass the following resolutions, which will be proposed as ordinary resolutions:

- to adopt the Minutes of the 2023 Annual General Meeting
- to adopt the minutes of the 2024 Extraordinary General Meeting
- to re-appoint Mazars as the statutory auditor
- to authorise the Directors to approve the remuneration of the statutory auditor
- to re-appoint Margaret Kelly as Chairperson of NALA’s Board
- to re-appoint Aoife Foley as Director of NALA’s Board
- to re-appoint Dr. Eleanor Neff as Director of NALA’s Board
- to re-appoint Elma Teahan as Director of NALA’s Board
- to re-appoint Patricia Nolan as Director of NALA’s Board
- to re-appoint Tom O’Mara as Director of NALA’s Board
- to appoint Chris Potts as Director of NALA’s Board
- to appoint Margaret Hanrahan as Director of NALA’s Board
- to appoint Dr Michelle O’Driscoll as Director of NALA’s Board
- to appoint Tadgh Quill-Manley as Director of NALA’s Board

Other items of business

- to receive and consider the Directors’ Report and Financial Statements for the year ended 31 December 2023
- to review the Company’s affairs
- to receive notification of any Co-Opted Directors appointed since the last Annual General Meeting
- the launch of NALA’s Strategic Plan 2024-2030

Please note:

- To attend and vote at the meeting you must have been a member by 5pm on 26 April 2024.
- To attend the meeting please register no later than 5pm on Thursday 23 May 2024
- As an Individual Member, if you cannot attend the meeting you can appoint someone else to attend or vote for you. This is known as a Proxy.
- To attend by Proxy, you must return a Proxy Form no later than 11am Sunday 26 May 2024.
- The Proxy Form is available on NALA's website. You can also request the form from Michelle Reade, NALA Governance and Compliance Officer, at the details below.
- Organisational Members cannot vote by proxy but can register up to three delegates to attend and vote on behalf of the organisation. Changes can be made to the registered delegates up to 11am Sunday 26 May 2024 by contacting Michelle Reade, NALA Governance and Compliance Officer, at the details below.

Dated: 1 May 2024

BY ORDER OF THE BOARD



Patricia Ayton, Secretary

Registered Office: Sandford Lodge, Sandford Close, Ranelagh, Dublin 6, Ireland, D06 YF65.

Company Registration Number: 342807

Registered Charity Number: 20020965

Contact:

Michelle Reade

Governance and Compliance Officer

membership@nala.ie

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