

National Adult Literacy Agency

44th Annual General Meeting

Additional Notes

Dear Member,

Please find enclosed additional information regarding the 44th Annual General Meeting (AGM) of the National Adult Literacy Agency.

This meeting will be held at

- 2pm on Wednesday 21 May 2025
 - The National College of Ireland, Room 2.19, Mayor Square, D01 K6W2
- and**
- online through Zoom

A light lunch will be provided at 1pm in the same location.

Particular points to note are the following:

1. Members' entitlement to attend and vote at the AGM:

- Only those Members whose names are on the Register of Members on the date of the notice of the AGM will receive the notice.
- Members whose names were on this Register one month before the date of the AGM will be entitled to vote at the AGM.
- No Member shall be entitled to vote unless they have paid all membership fees immediately due to NALA.
- Members present shall have the following number of votes:
 - Individuals shall have one vote;
 - Organisations may send up to three voting delegates and each delegate present shall have one vote; and
 - Supporters have no voting rights.

- Non-members may attend the meetings unless a majority of the Members attending vote otherwise. Non-members cannot vote.

2. Registering for the AGM

- To attend the meeting please register no later than 5pm on Friday 16 May 2025 on NALA's website nala.ie/agm-2025
- You must register whether you are attending in person or online.
- If attending online, to minimise unauthorised access to the meeting, a link to access the online Zoom meeting will be sent after registration. A link will not be issued to anyone who has not registered. We have put these requirements and restrictions in place to identify people who attend the meeting. Members will be able to vote, make comments and ask questions through Zoom.

3. Proxy Voting

- Individual Members who are unable to attend may vote by proxy by completing and returning the Proxy Form. Further details are contained on the Proxy Form.
- Organisation Members cannot vote by Proxy. However, they can register up to 3 members of their organisation to attend and vote for the organisation by completing the online registration form. Changes can be made to the registered attendees up until 2pm on 19 May 2025 by contacting NALA's Governance and Compliance Officer at membership@nala.ie or by calling 087 291 6383.

4. Election of Directors and Officers

Members running for election have been nominated and seconded by two Members of NALA. Such nominations were received at NALA's office on or before 18 April 2025.

As detailed in the table below, NALA has received eligible nomination forms from the following ten individuals for Officer and Director positions on the Board:

Candidate	Position	Proposed by	Seconded by
Geraldine Mernagh	Director	Dr. Eleanor Neff	Paula Tiller
Sarah Shaughnessy	Director	Catherine Devlin	Thomas Campbell

As there are two places available for Directors on NALA's Board and only two nominations received, subject to approval by Members at the AGM Geraldine and Sarah will be considered elected to serve as Directors.

At the AGM, each candidate will be asked to:

- introduce themselves; and
- to say why they are looking to be elected or elected to the Board.

In the meantime, you will find further information about our candidates on our website, nala.ie/agm-2025 in the coming weeks.

Questions?

If you have any questions about the AGM, please contact Michelle Reade, Governance and Compliance Office, membership@nala.ie or 087 291 6383.